

REQUEST FOR QUALIFICATIONS
Garfield County Public Library District
2010-001

30 - 50 KW PHOTOVOLTAIC ELECTRIC SYSTEM
WITH SOLAR POWER PURCHASE AGREEMENT
Garfield County Public Library District
Rifle Branch Library

Responses due: March 19, 2010

SUMMARY

The Garfield County Public Library District (District) is seeking a skilled, professional, and dedicated partner to complete the installation of this project in a cost-effective, competitive, and timely manner to install a 30 to 50 kW photovoltaic (PV) system at the new Rifle Branch Library in Rifle, CO. **Responses to this Request for Qualifications will be accepted until March 19, 2010 at 4:00 PM local time.**

For the purposes of this Request for Qualifications, the District shall be designated "District" and the contractor shall be "PV Contractor".

PROJECT OVERVIEW AND SCOPE OF SERVICES

The PV project will be based on a 30 to 50 kW PV system and will include associated installation hardware and labor. The goal of this project is to produce as much solar electricity as possible **from an array of panels on the roof** of the new Rifle Branch Library and to potentially finance it through a Power Purchase Agreement (PPA) through a third-party financier.

The new Rifle Branch Library will be an approximately 30,000 square foot 2-story building located at the corner of 2nd Street and East Avenue in Rifle. Construction is typical steel-framed structure with slab on grade, access flooring and slab on deck floors and features two sloped roof towers that are designed to accommodate PV. Additional roof space may be fitted with steel mounts for PV panels, if required. Shade studies can be found in Appendix A. The ground floor is used for public library operations and the upper floor is primarily District administrative offices and medium and large community meeting rooms. The electrical room is on the lower level. The building is pursuing LEED Gold certification and is designed for a future attached wing to house the Rifle City Hall. The District is a partner in the Garfield New Energy Communities Initiative and has received grant funds to assist with implementation of this project.

RESPONSE REQUIREMENTS

Past Experience

The District will consider past experience in designing, installing, maintaining and operating PV systems of similar size and complexity. The PV Contractor must have experience with at least one installed and operating system of at least 30kW and experience with roof mounted systems. If the PV Contractor proposes a joint venture or other teaming arrangement, these same considerations will be applied to the parties of a joint venture or teaming opportunity cumulatively. Additional response information must be included such as:

Extensive experience with Photovoltaic projects that include power purchase agreements.

Experience with Xcel's Solar Rewards Program.

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Experience with local government projects.

The District is particularly interested in installing an innovative solar solution such as the Solyndra PV system www.solyndra.com or like product as the building will have **an adhered membrane roof and penetrations are to be minimized.**

Financial Capability

Provide verifiable information demonstrating that the developer is in sound financial condition and has the ability to secure the necessary financing to meet the project's requirements now and in the future. The PV Contractor's financial capability will be reviewed for stability and adequacy to meet long-term capital and cash needs to own, operate and maintain the PV system. If the PV Contractor **plans** to submit its proposal to Xcel and plans to secure financing from an outside source, an official letter from the financier confirming the financial arrangements will be required.

Tentative Project Schedule:

Request for Qualifications (RFQ) available	February 12, 2010
Mandatory Pre-Submittal Site Meeting (Administration Office)	9:00 AM – March 9, 2010
Deadline for Written Questions/Clarification	4:00 PM – March 11, 2010
District Deadline for Responses and/or Addenda issued	4:00 PM – March 17, 2010
Qualifications Due	4:00 PM – March 19, 2010
Short Listing and Request for Proposals (RFP) issued	March 26, 2010
Proposals Due	April 12 th , 2010
Interviews (if necessary) – Rifle, Colorado	April 19 th , 2010
Award of PV Contract	May 7 th , 2010
Commencement of Work (approximate)	July 1, 2010
Completion of Work (approximate)	August 31, 2010

The District is interested in exploring a PPA for this project that would have the potential to grow to include additional sites as the District anticipates similar solar electric systems at future projects in Carbondale, Glenwood Springs, Silt, and New Castle. Systems will vary in size. The timing for future projects is to be determined, and no guarantees for the size or execution of future projects can be made at this time. The District would like vendors to price this project for purchase and as a PPA if possible.

REQUESTS FOR CLARIFICATION

Any requests for clarification or additional information deemed necessary by any respondent to present a proper **response** shall be submitted in writing as follows:

To: John M. Potter, P.E. – Owner's Representative
Blythe Group + co.
618 Rood Avenue
Grand Junction, CO 81501
e-mail: john@theblythegroup.com
fax: 970-242-2268

Questions or requests for clarification must be received prior to the deadline shown on **the Schedule above**. The PV Contractor shall bear all risks associated with delays in the U.S. mail or delivery service. Any requests received after the stated deadline will not be considered. All requests received prior to the above deadline will be responded to in writing by the District in the form of an Addendum addressed to all known

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respondents.

RECEIPT OF RFQ SUBMITTAL

Respondents shall submit one unbound original and three (3) bound copies and one Compact Disc containing an electronic version in PDF format of **their response**, Proposals must be returned in a single, sealed container marked on the outside with the **RFQ** name "30 - 50 KW PHOTOVOLTAIC ELECTRIC SYSTEM" and company name. Proposals will be received by mail, courier or in person until 4:00 PM local time on **Friday, March 19, 2010**, at:

Garfield County Public Library District
Administrative Office
796 Megan Avenue, Suite 100
Rifle, CO 81650
Attention: Amelia Shelley, Executive Director

END of RFQ