

**AGENDA**  
**Garfield County Public Library District Board of Trustees Meeting**  
**Date: Thursday, April 6, 2023, 2:00 PM**  
**Place: Glenwood Springs Branch Library**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

**I. CALL TO ORDER**

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

**II. CONSENT AGENDA FOR APPROVAL**

- A. Minutes of Library Board meeting March 2, 2023 (pp 2-4)
- B. Claims for Board Approval: General Fund February 16 through March 15, 2023 (pp.5-6); Alpine Bank Credit Card Statement February (pp. 7-9)

**III. ACTION ITEMS**

- IV. Paid Sick Leave and Paid Personal Days Off policy, Kim Owens (pp.10-14)
- V. Volunteer Policy, Kim Owens (pp.15 )

**IV. DISCUSSION ITEM**

- A. Management Report, Jamie LaRue (pp.16-21)
  - i. Introduction: Nancy Barnes, Director of Branch Libraries
- B. Finance Report, Kevin Hettler (pp.22-27)
- C. Branch Report, Daniel Messer, Glenwood Springs Branch Manager (pp. 28)
- D. “Did You Know” training, Susan Use

Next Board Meeting May 4, 2023, Location: Parachute Branch Library

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING**

**Place: Silt  
March 2, 2023**

**I. A. CALL TO ORDER**

**Adrian Rippy-Sheehy** called the meeting to order at **2:00 pm**. Kim Owens conducted the roll call.

**BOARD MEMBERS PRESENT:**

Jocelyn Durrance  
Susan Use  
John Mallonee  
Adrian Rippy-Sheehy  
Crystal Mariscal

**BOARD MEMBERS EXCUSED:**

Carolyn Tucker  
Michelle Foster

**BOARD MEMBERS UNEXCUSED:**

**STAFF PRESENT:**

Kevin Hettler	Kim Owens
Melissa Terry	Jenn Cook
Ann Valliere	Lauren Harutun
Karen Sandblom	Amaranda Fregoso
Catherine Jaramillo	Ari Beachey
Tracy Kallassy	Amy Tonozzi
Chris Rayne	James Larson
Jon Medrano	Alex Garcia
Ana Gaytan	Amy Westby
Janelle Schuler	Brenda Kingen
Stacy Kline	Kat Dressman
Natasha Wolburg	Daniel Messer
Jamie LaRue	

**PUBLIC PRESENT:**

John Lepkowski	Christina Still
Debra Stoller	

**GUESTS PRESENT:**

Kim Seter via phone

**PUBLIC COMMENT:** John Lepkowski compared a book on communism to the Library Board. Upset that the library can put books anywhere on their shelves.

## **I. APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by Jocelyn Durrance, and seconded by Crystal Mariscal - **Motion passed.**

## **II. CONSENT ITEMS FOR APPROVAL**

- A. Minutes of Library Board meeting February 2, 2023 (pp 2-4)
- B. Claims for Board Approval: General Fund January 16, 2023 – February 15, 2023 (pp.5-6); Alpine Bank Credit Card Statement January (pp. 7-8) – Motion to approve consent items made by Susan Use, seconded by John Mallonee – **Motion passed.**

## **III. ACTION ITEMS**

- A. None.

## **IV. DISCUSSION ITEMS**

- A. Management Report, Jamie LaRue (pp. 9-12)
  - i. Significant issues with the telephone vendor, terminating, and moving to a new vendor.
  - ii. Speaking at Freedom of Information Coalition panel in Denver, and assisting with interviews for a new director of the Eagle Valley Library District.
  - iii. Proposition: Discover Café getting to use the classroom in Rifle Library.
- B. Finance Report, Kevin Hettler (pp.13-18)
  - i. Introduced new Accounting Technician, Ann.
  - ii. Sales tax top industries– Retail, food services, hospitality, building materials, and improvement stores.
  - iii. Audits are scheduled for April.
- C. Paid Time Off Policy proposal, Kim Owens (pp.19-22)
  - i. Paid day off changes – shorter tiers, MSL changes – vet visits, floating holidays – 3, bereavement – 2 tiers, for pets staff may use MSL.
- D. Volunteer Policy proposal, Kim Owens (pp.23-26)
  - i. Background checks over 18, core training.
- E. Branch Report, Brenda Kingen, Silt Branch Manager (pp.27-28)
  - i. New art, scavenger hunt, events, displays.
- F. “Did You Know” training, Adrian Rippy-Sheehy
  - i. Scott Graham, archeologist, and writer coming to the district on different days in March.

## **V. Executive Session**

- A. An Executive Session is requested for the discussion of personnel matters pursuant to C.R.S 24-60-402(4)(f). discussion of Executive Director evaluation.
  - i. Session started at 3:21 pm and ended at 4:14 pm.

A motion to adjourn was made by Adrian Rippy-Sheehy.  
The meeting adjourned at **4:15 pm**.

## **NEXT MEETING**

The next regular board meeting will be held on April 6, 2023, Location: Glenwood Springs Library at 2:00 pm.

9:34 AM

03/17/23

Accrual Basis

**Garfield County Public Library District**  
**Claims for Board Approval**  
**February 16 through March 15, 2023**

Date	Num	Name	Memo	Amount
<b>10010 - Alpine Bank- Gen(..7072)</b>				
02/22/2023	Eft	City of Rifle	water / sewer	(169.92)
02/22/2023	Eft	Town of Carbondale	water / sewer	(81.58)
02/22/2023	Eft	Town of New Castle	water / sewer	(221.29)
02/22/2023	Eft	Town of Silt	water / sewer	(173.85)
02/22/2023	Eft	Xcel Energy	NC PA RI SI CA Electricity	(4,692.07)
02/27/2023	Eft	Alpine Bank	Jan c.c. pmt-dupl payment	(8,611.18)
02/28/2023	25338	A Clean Break, LLC	RI, SI, NC Feb cleaning	(6,700.00)
02/28/2023	25339	Ajax Roofing Compa...	PA gutter repair	(220.00)
02/28/2023	25340	Anvil Points Upholst...	CA carpet & upholstery cleaning	(2,594.00)
02/28/2023	25341	Aspen Science Center	Feb STEM Programs	(1,560.00)
02/28/2023	25342	Baker & Taylor	Collection HQ subscription	(9,800.50)
02/28/2023	25343	Bristlecone Arts Coll...	GW & NC art workshops	(200.00)
02/28/2023	25344	Cardiff Cleaning Ser...	GW CA cleaning	(4,422.00)
02/28/2023	25345	Carsten, Toni	mileage reimbursement	(52.40)
02/28/2023	25346	CenturyLink	elevator and fire alarm telepho...	(431.46)
02/28/2023	25347	Citadel Security Gro...	GW security service	(2,932.41)
02/28/2023	25348	City of Glenwood Sp...	GW electricity	(918.51)
02/28/2023	25349	Colorado Doorways,...	GW FOB repairs service call	(1,120.00)
02/28/2023	25350	Cummings, Eileen	mileage reimbursement	(84.37)
02/28/2023	25351	Current Solutions	RI IT patchwork service	(2,438.55)
02/28/2023	25352	Daly Property Servic...	GW Jan snow removal	(2,107.50)
02/28/2023	25353	Demco	Processing supplies	(603.46)
02/28/2023	25354	Durrance, Jocelyn	mileage reimb	(240.62)
02/28/2023	25355	Graham, Scott	Author talks	(1,000.00)
02/28/2023	25356	Heyliger, Cathy	Library materials for kids event...	(388.80)
02/28/2023	25357	Ingram Library Servi...	Library materials	(10,607.70)
02/28/2023	25358	Kanopy, Inc.	Kanopy Streaming Service	(12,000.00)
02/28/2023	25359	Krueger Internationa...	10 chairs for CA	(12,017.47)
02/28/2023	25360	Marmot Library Net...	tablets for tech talks; self chec...	(6,204.12)
02/28/2023	25361	Messer, Daniel	mileage reimb	(325.53)
02/28/2023	25362	Midwest Tape	Library materials	(2,500.32)
02/28/2023	25363	Reliance Standard	Mar disability insurance	(1,060.95)
02/28/2023	25364	Roaring Fork Valley ...	Jan and Feb Bolsitas Rojas pr...	(1,200.00)
02/28/2023	25365	Seter & Vander Wall...	Legel Services	(1,172.00)
02/28/2023	25366	Starhouse Media LLC	Tech talk books	(375.00)
02/28/2023	25367	Terry, Melissa	mileage reimb	(93.01)
02/28/2023	25368	Tiger, Inc.	gas delivery	(19,320.77)
02/28/2023	25369	Universal Mechanic...	GW boiler pump repairs	(1,280.64)
02/28/2023	25370	Western Paper Distr...	janitorial supplies	(557.88)
02/28/2023	eft	Black Hills Energy	GW & CA gas	(2,857.60)
02/28/2023	eft	Garfield County Publ...	book sales and donations	(1,420.76)
03/01/2023	eft	Alpine Bank- CC	Mar merchant fees	(246.33)
03/02/2023	eft	CRA	2/24/23 retirement contributions	(6,708.71)
03/02/2023	eft	CRA	2/24/23 retirement contributions	(4,421.09)
03/06/2023	eft	WEX Bank	Feb vehicle fuel	(626.49)
03/07/2023	Eft	Verizon Wireless	Cell phones, hotspots, & filteri...	(6,438.65)
03/15/2023	25371	625-Water(9283)	SI RI staff water	(82.60)
03/15/2023	25372	AFLAC	March supplemental insurance	(107.70)
03/15/2023	25373	AlwaysMountainTim...	Radio ads	(2,000.00)
03/15/2023	25374	American Janitor LLC	PA Feb cleaning	(1,096.00)
03/15/2023	25375	Anvil Points Upholst...	RI carpet cleaning	(95.00)
03/15/2023	25376	Batchelder, Karin	Mileage Reimbursement	(36.16)
03/15/2023	25377	Benson, Kim	Exp reimb - program supplies	(16.65)
03/15/2023	25378	Carbondale Chambe...	Chamber annual dues	(316.80)
03/15/2023	25379	Cedar Networks	March broadband	(1,194.00)
03/15/2023	25380	Citadel Security Gro...	GW security service	(3,204.49)
03/15/2023	25381	Colorado Society of ...	Member renewal	(396.00)
03/15/2023	25382	Demco	processing supplies	(141.42)
03/15/2023	25383	ECOS Environment...	GW biohazard remediation	(673.02)
03/15/2023	25384	ELM USA, Inc.	Disc cleaning supplies	(109.49)
03/15/2023	25385	EverGreen ZeroWaste	CA compost service	(65.00)
03/15/2023	25386	Fregoso, Amaranda	Travel Reimbursement ALA C...	(554.40)
03/15/2023	25387	Garcia, Alex	Travel Reimbursement ALA C...	(554.40)
03/15/2023	25388	Gleason, Christopher	material return reimbursement	(25.95)
03/15/2023	25389	Holton, Jennifer	Tai chi instruction	(420.00)
03/15/2023	25390	ImageNet Consultin...	copier lease	(1,336.66)
03/15/2023	25391	ImageNet Consultin...	copier copies	(911.42)

9:34 AM

03/17/23

Accrual Basis

## Garfield County Public Library District

## Claims for Board Approval

February 16 through March 15, 2023

Date	Num	Name	Memo	Amount
03/15/2023	25392	Ingram Library Servi...	Library materials	(7,838.27)
03/15/2023	25393	Jean's Printing	business cards	(74.62)
03/15/2023	25394	Kline, Stacy	Mileage Reimbursement	(134.78)
03/15/2023	25395	LaMee, Trary	Mileage Reimbursement	(53.05)
03/15/2023	25396	Marmot Library Net...	computer monitors	(311.97)
03/15/2023	25397	Medrano, Jonathan	Mileage Reimbursement	(40.60)
03/15/2023	25398	Midwest Tape	Library materials	(7,563.37)
03/15/2023	25399	Morning Star Elevat...	NC elevator repair	(909.15)
03/15/2023	25400	OverDrive	Library e-materials	(7,600.23)
03/15/2023	25401	Sandblom, Karen	Mileage reimbursement	(60.26)
03/15/2023	25402	Trane US Inc.	1st quarter maintenance	(2,852.00)
03/15/2023	25403	Transparent Informa...	Background checks	(545.40)
03/15/2023	25404	Unique Managemen...	Feb. Collections service	(199.00)
03/15/2023	25405	Valliere, Ann	Mileage Reimbursement	(36.01)
03/15/2023	25406	Wall to Wall Drywall,...	RI painting classroom	(1,540.00)
03/15/2023	25407	Western Paper Distr...	Janitorial supplies	(301.72)
03/15/2023	25408	Willis Towers/CEBT	Apr health insurance	(31,609.79)
03/15/2023	25409	Acme Fire Alarm Co...	2nd Quarter Monitoring	(371.88)
03/15/2023	25410	CenturyLink	elevator and alarm telephone s...	(431.46)
03/15/2023	25411	Daly Property Servic...	CA Feb snow removal	(1,755.00)
03/15/2023	25412	Garfield County Tre...	Landfill fees construction items	(6.00)
03/15/2023	25413	Gene's Lock & Key	CA lock repairs	(283.00)
03/15/2023	25414	Mountain Pest Contr...	Feb spraying	(100.00)
03/15/2023	25415	Mountain Waste & R...	SI trash/recycling	(81.18)
03/15/2023	25416	The Home Group Inc	Final payment on RI improvem...	(1,500.00)
03/15/2023	25417	Town of Parachute	water/sewer/trash	(129.40)
03/15/2023	25418	Waste Management	Trash/recycling	(369.50)
03/15/2023	25419	Tiger, Inc.	gas delivery	(5,587.73)
03/15/2023	25420	Universal Mechanic...	annual hvac p&m contract	(29,098.78)
Total 10010 · Alpine Bank- Gen(..7072)				(257,920.80)
<b>TOTAL</b>				<b>(257,920.80)</b>

9:36 AM

03/17/23

## Garfield County Public Library District

## Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 02/28/2023

Type	Date	Num	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>						8,611.18
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 140 items</b>						
Credit Card Charge	02/01/2023	SSReadingWa	Childrens Reading Program	X	(1,125.00)	(1,125.00)
Credit Card Charge	02/01/2023	SSINFOPeopl	Reg. Creating & Retrieving	X	(200.00)	(1,325.00)
Credit Card Charge	02/01/2023	SSWM	New Vacuum Carbondale	X	(159.00)	(1,484.00)
Credit Card Charge	02/01/2023	SSCAL	Membership & Conference	X	(150.00)	(1,634.00)
Credit Card Charge	02/01/2023	SSUline	Kid & Adult Programs	X	(137.41)	(1,771.41)
Credit Card Charge	02/01/2023	SSWM	Builders Club Adults & Teens	X	(125.66)	(1,897.07)
Credit Card Charge	02/01/2023	GWUSPS	GWS ILL Postage	X	(70.60)	(1,967.67)
Credit Card Charge	02/01/2023	GWWM	Staff morale	X	(68.66)	(2,036.33)
Credit Card Charge	02/01/2023	CACM	C-Lab Refreshments	X	(46.82)	(2,083.15)
Credit Card Charge	02/01/2023	PAWM	Office Supplies	X	(38.57)	(2,121.72)
Credit Card Charge	02/01/2023	SSWM	Adult Program	X	(35.24)	(2,156.96)
Credit Card Charge	02/01/2023	RIUSPS	Rifle ILL Postage	X	(10.41)	(2,167.37)
Credit Card Charge	02/01/2023	CAUSPS	CA ILL Postage	X	(3.47)	(2,170.84)
Credit Card Charge	02/02/2023	SSAppenzell	Appenzell Inn- Estes Park Lib...	X	(588.00)	(2,758.84)
Credit Card Charge	02/02/2023	NCCM	Refreshments Board Meeting	X	(94.41)	(2,853.25)
Credit Card Charge	02/02/2023	SSQuill	Office Materials	X	(45.99)	(2,899.24)
Credit Card Charge	02/02/2023	NCDrftersC	Refreshments for Board Meet...	X	(43.20)	(2,942.44)
Credit Card Charge	02/02/2023	MMValleyLu	Sensor Light	X	(23.99)	(2,966.43)
Credit Card Charge	02/02/2023	SIWM	Adult Class Materials	X	(19.96)	(2,986.39)
Credit Card Charge	02/02/2023	RIDollarTre	Events Valentines Decor/ Cra...	X	(10.60)	(2,996.99)
Credit Card Charge	02/02/2023	RIUSPS	Rifle ILL Postage	X	(8.26)	(3,005.25)
Credit Card Charge	02/02/2023	CAUSPS	CA ILL Postage	X	(7.60)	(3,012.85)
Credit Card Charge	02/02/2023	SIUSPS	Silt ILL Postage	X	(4.35)	(3,017.20)
Credit Card Charge	02/03/2023	SSCafeKape	Refreshments Hisp. Outreach	X	(60.00)	(3,077.20)
Credit Card Charge	02/03/2023	RIWM	Events Crafting Supplies	X	(10.27)	(3,087.47)
Credit Card Charge	02/05/2023	NCWM	Office Supplies	X	(59.61)	(3,147.08)
Credit Card Charge	02/06/2023	MMElectron	GWS TV Repair	X	(569.38)	(3,716.46)
Credit Card Charge	02/06/2023	SSAdobe	Adobe Acrobat Pro 2020 for ...	X	(60.00)	(3,776.46)
Credit Card Charge	02/06/2023	SIMistyCoff	Teen Bookclub Refreshments	X	(49.99)	(3,826.45)
Credit Card Charge	02/06/2023	RIGood2Go	Library Vehicle Gas- Denver ...	X	(34.22)	(3,860.67)
Credit Card Charge	02/06/2023	RIWhistlePi	GC WRP Week 2 Raffle	X	(25.00)	(3,885.67)
Credit Card Charge	02/07/2023	PADunRavin	Dinner Estes Park Trip	X	(48.00)	(3,933.67)
Credit Card Charge	02/07/2023	GWDunRavin	Dinner Estes Park Trip	X	(47.00)	(3,980.67)
Credit Card Charge	02/07/2023	RIDunRavin	Dinner Estes Park Trip	X	(44.00)	(4,024.67)
Credit Card Charge	02/07/2023	SSEITapi	Jlr Staff Lunch Meeting	X	(41.70)	(4,066.37)
Credit Card Charge	02/07/2023	CADunRaven	Dinner Estes Park Trip	X	(34.00)	(4,100.37)
Credit Card Charge	02/07/2023	NCDunRavin	Dinner Estes Park Trip	X	(33.00)	(4,133.37)
Credit Card Charge	02/07/2023	NCUSPS	NC ILL Postage	X	(11.07)	(4,144.44)
Credit Card Charge	02/07/2023	CACricut	Cricut Subscription	X	(10.61)	(4,155.05)
Credit Card Charge	02/07/2023	SISOSRegist	Notary Application	X	(10.00)	(4,165.05)
Credit Card Charge	02/07/2023	NCStarbucks	Drinks Estes Park Trip	X	(9.19)	(4,174.24)
Credit Card Charge	02/07/2023	RIUSPS	Rifle ILL Postage	X	(8.92)	(4,183.16)
Credit Card Charge	02/07/2023	RIStarbuck	Breakfast Estes Park Trip	X	(7.80)	(4,190.96)
Credit Card Charge	02/07/2023	NCPumpHouse	Snacks Estes Park Trip	X	(7.45)	(4,198.41)
Credit Card Charge	02/07/2023	PAConoco	Snacks Estes Park Trip	X	(4.83)	(4,203.24)
Credit Card Charge	02/07/2023	GWPumphou	Food Estes Park Trip	X	(4.04)	(4,207.28)
Credit Card Charge	02/07/2023	GWUSPS	GWS ILL Postage	X	(3.47)	(4,210.75)
Credit Card Charge	02/08/2023	SSLouisi	Adult Mardi Gras Celebration	X	(275.32)	(4,486.07)
Credit Card Charge	02/08/2023	SSDiscountS	Kid Program Materials	X	(76.90)	(4,562.97)
Credit Card Charge	02/08/2023	SISPNotory	Notary Materials	X	(69.35)	(4,632.32)
Credit Card Charge	02/08/2023	NCChipotle	Lunch Estes Park Trip	X	(20.25)	(4,652.57)
Credit Card Charge	02/08/2023	RIChipotle	Managers Library tour lunch	X	(16.75)	(4,669.32)
Credit Card Charge	02/08/2023	PAChipotle	Lunch Estes Park Trip	X	(15.60)	(4,684.92)
Credit Card Charge	02/08/2023	RIChipotle	Managers Library tour lunch	X	(13.95)	(4,698.87)
Credit Card Charge	02/08/2023	GWChipotle	Lunch Estes Park Trip	X	(12.90)	(4,711.77)
Credit Card Charge	02/08/2023	CAChipotle	Lunch Estes Park Trip	X	(10.85)	(4,722.62)
Credit Card Charge	02/08/2023	RICoffeeHou	Managers Library tour lunch	X	(10.75)	(4,733.37)
Credit Card Charge	02/08/2023	CACoffeeHou	Breakfast Estes Park Trip	X	(8.05)	(4,741.42)
Credit Card Charge	02/08/2023	PACoffeeHou	Snacks Estes Park Trip	X	(6.25)	(4,747.67)
Credit Card Charge	02/08/2023	RICoffeeHou	Drinks Estes Park Trip	X	(6.05)	(4,753.72)
Credit Card Charge	02/08/2023	NCCoffeeHou	Beverages Estes Park Trip	X	(5.25)	(4,758.97)
Credit Card Charge	02/09/2023	MMWM	HDMI & Cat6 Cables	X	(202.96)	(4,961.93)
Credit Card Charge	02/09/2023	SIWM	Loteria Night Refreshments	X	(85.82)	(5,047.75)
Credit Card Charge	02/09/2023	SIPayPal	Teen Lit Conference	X	(83.28)	(5,131.03)
Credit Card Charge	02/09/2023	SIPayPal	CO Teen Literature Conf.	X	(83.28)	(5,214.31)

## Garfield County Public Library District

## Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 02/28/2023

Type	Date	Num	Memo	Cir	Amount	Balance
Credit Card Charge	02/09/2023	MMValleyLu	Facilities Materials	X	(73.26)	(5,287.57)
Credit Card Charge	02/09/2023	SSFacebook	Facebook Ad	X	(37.76)	(5,325.33)
Credit Card Charge	02/09/2023	CAUSPS	CA ILL Postage	X	(11.73)	(5,337.06)
Credit Card Charge	02/09/2023	GWUSPS	GWS ILL Postage	X	(4.13)	(5,341.19)
Credit Card Charge	02/09/2023	SIUSPS	SI ILL Postage	X	(4.13)	(5,345.32)
Credit Card Charge	02/09/2023	SIUSPS	Silt ILL Postage	X	(4.13)	(5,349.45)
Credit Card Charge	02/10/2023	MMWM	Office Supplies	X	(267.98)	(5,617.43)
Credit Card Charge	02/10/2023	GWPayPal	Teen Lit Conference	X	(83.28)	(5,700.71)
Credit Card Charge	02/10/2023	GWCM	Refreshments Programs	X	(38.96)	(5,739.67)
Credit Card Charge	02/10/2023	RIWM	Adult Event Crafts & Office ...	X	(22.64)	(5,762.31)
Credit Card Charge	02/10/2023	RIUSPS	Rifle ILL Postage	X	(3.65)	(5,765.96)
Credit Card Charge	02/11/2023	SSAdobe	Adobe Cloud Lic. Feb.	X	(29.99)	(5,795.95)
Credit Card Charge	02/11/2023	SSAdobe	Adobe Stock Images	X	(29.99)	(5,825.94)
Credit Card Charge	02/12/2023	PADollarGen	Teen event snacks	X	(29.20)	(5,855.14)
Credit Card Charge	02/13/2023	CACalifa	RIPL Conference Registration	X	(550.00)	(6,405.14)
Credit Card Charge	02/13/2023	SSCalifa	2023 Research Inst. Public Li...	X	(550.00)	(6,955.14)
Credit Card Charge	02/14/2023	GWCM	Staff morale	X	(89.99)	(7,045.13)
Credit Card Charge	02/14/2023	PAClarksMar	Refreshments	X	(11.12)	(7,056.25)
Credit Card Charge	02/14/2023	SIUSPS	Silt ILL Postage	X	(4.13)	(7,060.38)
Credit Card Charge	02/14/2023	PAUSPS	PA ILL Postage	X	(3.47)	(7,063.85)
Credit Card Charge	02/15/2023	SSLouisiana	Mardi Gras Food	X	(437.18)	(7,501.03)
Credit Card Charge	02/15/2023	NCALA	Sign Language Class	X	(289.00)	(7,790.03)
Credit Card Charge	02/15/2023	CACM	C-Lab Refreshments	X	(197.12)	(7,987.15)
Credit Card Charge	02/15/2023	SSMichaels	Crochet Program	X	(125.78)	(8,112.93)
Credit Card Charge	02/15/2023	RIPayPal	Teen Lit. Conference Registr...	X	(83.28)	(8,196.21)
Credit Card Charge	02/15/2023	FTValleyLum	Ice Melt	X	(80.94)	(8,277.15)
Credit Card Charge	02/15/2023	SSQuill	Office Supplies	X	(45.99)	(8,323.14)
Credit Card Charge	02/15/2023	SSMichaels	Crochet Program	X	(35.76)	(8,358.90)
Credit Card Charge	02/15/2023	GWWM	Craft Materials	X	(21.70)	(8,380.60)
Credit Card Charge	02/16/2023	RIWM	Crafting Circle Supplies	X	(156.10)	(8,536.70)
Credit Card Charge	02/16/2023	RICM	Staff Meeting & ESL Class R...	X	(80.34)	(8,617.04)
Credit Card Charge	02/16/2023	RICresentMo	WRC Gift Card	X	(25.00)	(8,642.04)
Credit Card Charge	02/16/2023	RIUSPS	Rifle ILL Postage	X	(8.00)	(8,650.04)
Credit Card Charge	02/16/2023	GWUSPS	GWS ILL Postage	X	(4.13)	(8,654.17)
Credit Card Charge	02/17/2023	SSQuill	Office Supplies	X	(91.98)	(8,746.15)
Credit Card Charge	02/17/2023	NCCM	Teen Event & Staff Supplies	X	(76.62)	(8,822.77)
Credit Card Charge	02/17/2023	MMWM	Office Supplies	X	(52.26)	(8,875.03)
Credit Card Charge	02/17/2023	SSQuill	Office Supplies	X	(45.99)	(8,921.02)
Credit Card Charge	02/17/2023	RLittleCae	Monthly Video Game Party	X	(15.98)	(8,937.00)
Credit Card Charge	02/18/2023	RIWM	Snacks for Anime Club	X	(69.16)	(9,006.16)
Credit Card Charge	02/18/2023	SiDollarGen	Author Talk	X	(5.50)	(9,011.66)
Credit Card Charge	02/19/2023	SSNextiva	Telephone Service	X	(2,094.92)	(11,106.58)
Credit Card Charge	02/19/2023	SSRobly	Email Newsletter Platform	X	(52.50)	(11,159.08)
Credit Card Charge	02/19/2023	SSAdobe	Adobe Creative Cloud	X	(29.99)	(11,189.07)
Credit Card Charge	02/20/2023	MMECOS	RI biohazard remediation	X	(673.02)	(11,862.09)
Credit Card Charge	02/20/2023	PAFamilyDol	Monday Madness Snacks	X	(36.05)	(11,898.14)
Credit Card Charge	02/21/2023	SSDemco	Printer Paper	X	(498.85)	(12,396.99)
Credit Card Charge	02/21/2023	GWSkillp	Webinars for Staff	X	(168.00)	(12,564.99)
Credit Card Charge	02/21/2023	SiBurningMn	Beignets	X	(150.00)	(12,714.99)
Credit Card Charge	02/21/2023	MMIDivOilPS	Boiler Inspection	X	(82.57)	(12,797.56)
Credit Card Charge	02/21/2023	SIWM	Mardi Gras Refreshments & ...	X	(67.53)	(12,865.09)
Credit Card Charge	02/21/2023	SIWM	Mardi Gras Supplies	X	(42.78)	(12,907.87)
Credit Card Charge	02/21/2023	SSCM	Snacks for Admin Day	X	(41.23)	(12,949.10)
Credit Card Charge	02/21/2023	CAUSPS	Carbondale ILL Postage	X	(4.13)	(12,953.23)
Credit Card Charge	02/21/2023	NCUSPS	New Castle ILL Postage	X	(3.47)	(12,956.70)
Credit Card Charge	02/21/2023	GWUSPS	GWS ILL Postage	X	(3.47)	(12,960.17)
Credit Card Charge	02/22/2023	SSEtsy	Staff Materials-Buttons	X	(194.67)	(13,154.84)
Credit Card Charge	02/22/2023	RIWM	Staff & Kids Program Supplies	X	(41.10)	(13,195.94)
Credit Card Charge	02/23/2023	MMWM	Office Supplies	X	(36.33)	(13,232.27)
Credit Card Charge	02/23/2023	SSCOAssocia	CAL ILCE Conference	X	(36.00)	(13,268.27)
Credit Card Charge	02/23/2023	SSAdobe	Adobe HR Software	X	(16.99)	(13,285.26)
Credit Card Charge	02/23/2023	RIUSPS	Rifle ILL Postage	X	(4.13)	(13,289.39)
Credit Card Charge	02/24/2023	SiTequilas	Crawfish- Mardi Gras	X	(459.00)	(13,748.39)
Credit Card Charge	02/24/2023	SiStarbucks	Coffee Staff Morale	X	(32.55)	(13,780.94)
Credit Card Charge	02/24/2023	FTWM	Facilities Supplies	X	(17.10)	(13,798.04)
Credit Card Charge	02/25/2023	SSAmazon	Amazon Business Prime 1-y...	X	(179.00)	(13,977.04)
Credit Card Charge	02/27/2023	SSButtons	Buttons for Kids Program	X	(341.85)	(14,318.89)
Credit Card Charge	02/27/2023	SSALA	Membership & Conference	X	(118.00)	(14,436.89)



9:36 AM

03/17/23

## Garfield County Public Library District

## Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 02/28/2023

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	02/27/2023	RIWhistlePi	WRP Raffle Gift	X	(50.00)	(14,486.89)
Credit Card Charge	02/27/2023	RIDollarTre	Children Area Supplies	X	(47.20)	(14,534.09)
Credit Card Charge	02/27/2023	PAWM	Teen Program Refreshments	X	(40.24)	(14,574.33)
Credit Card Charge	02/27/2023	PAClarksMar	Teen Book Club Refreshments	X	(22.15)	(14,596.48)
Credit Card Charge	02/27/2023	PAUSPS	Parachute ILL Postage	X	(4.13)	(14,600.61)
Credit Card Charge	02/27/2023	PACM	Adult Program Refreshments	X	(2.58)	(14,603.19)
Credit Card Charge	02/28/2023	SI2Perdiem	LibLearnX conference per diem	X	(545.23)	(15,148.42)
Total Charges and Cash Advances					(15,148.42)	(15,148.42)
<b>Payments and Credits - 3 items</b>						
Check	02/01/2023	Eft	Jan c.c. pmt	X	8,611.18	8,611.18
Credit Card Credit	02/27/2023	SSEtsy	Staff Materials-Buttons	X	14.67	8,625.85
Check	02/27/2023	Eft	Jan c.c. pmt-dupl payment	X	8,611.18	17,237.03
Total Cleared Transactions					2,088.61	2,088.61
Cleared Balance					(2,088.61)	6,522.57
Register Balance as of 02/28/2023					(2,088.61)	6,522.57
<b>New Transactions</b>						
<b>Charges and Cash Advances - 10 items</b>						
Credit Card Charge	03/01/2023	RIALAREgist	ALA National Conference		(385.00)	(385.00)
Credit Card Charge	03/01/2023	RIALAREgist	ALA National Conference		(385.00)	(770.00)
Credit Card Charge	03/01/2023	GWALA	Membership Renewals		(303.00)	(1,073.00)
Credit Card Charge	03/01/2023	RIThaiChili	WRP Raffle Gift		(50.00)	(1,123.00)
Credit Card Charge	03/01/2023	FTWM	Lights for Silt		(8.88)	(1,131.88)
Credit Card Charge	03/01/2023	GWUSPS	Glenwood ILL Postage		(4.13)	(1,136.01)
Credit Card Charge	03/02/2023	MACM	March Board Meeting Refres...		(51.42)	(1,187.43)
Credit Card Charge	03/06/2023	ADBulkAppar	Staff Day Swag- Hoodies		(1,105.25)	(2,292.68)
Credit Card Charge	03/06/2023	PAUSPS	Parachute ILL Postage		(15.86)	(2,308.54)
Credit Card Charge	03/06/2023	NCUSPS	New Castle ILL Postage		(7.60)	(2,316.14)
Total Charges and Cash Advances					(2,316.14)	(2,316.14)
<b>Payments and Credits - 2 items</b>						
Credit Card Credit	03/02/2023	RIJose&Main	Refund for Conference Table		1,700.00	1,700.00
Check	03/27/2023	eft	Feb c.c. pmt		6,522.57	8,222.57
Total New Transactions					5,906.43	5,906.43
<b>Ending Balance</b>					<b>(7,995.04)</b>	<b>616.14</b>

## Paid Leave Policy – Summary of Changes

### Medical Sick Leave (MSL)

**New:** The proposed MSL policy is compliant with Colorado’s Healthy Families and Workplaces Act (HFWA) which mandates a minimum of 1 hour of sick leave for every 30 hours worked for every employee, defines allowable uses for paid sick leave, and limits employers’ ability to require documentation for sick leave absences; we also expanded the use of MSL to allow for the care of family pets. GCPLD full and part-time staff accrue more than the state-required minimum, and now our Substitute staff accrues paid sick leave at the rate required, whereas previously they did not accrue any sick time.

Staff accrues one work day of sick leave and one work day of PDO each month.



### Personal Days Off (PDO)

**New:** The length of time between vacation tiers is shorter than the current policy, and we added a new tier for 97+ months of service which accrues 200 hours per year (40 hours per year more than the top tier in the current vacation policy); we removed the waiting period for new hires to use paid vacation time.

Current PDO Policy		Proposed PDO Policy	
Current Months of Service	Current Hours Accrued Annually (assumes 80 hours per pay period)	Proposed Months of Service	Proposed Hours Accrued Annually (assumes 80 hours per pay period)
0-60	96	0-36	96
61-120	120	37-60	120
121+	160	61-96	160
		97+	200



## Bereavement Leave

**New:** Expanded the use of paid bereavement leave to allow for up to one regular scheduled week for grandparents, siblings, domestic partners, significant others, and in-laws; in addition to spouse, child, and parent.

**New:** Expanded use of paid MSL to allow for time to grieve for pets and non-family members, in addition to extended family members who are not covered by bereavement leave.

## **Paid Leave Policy**

Employee well-being is important to the Library District and paid time off is made available to all staff to help ensure employees are able to take care of themselves and their families.

All regular (full-time or part-time) employees are entitled to paid Personal Days Off (PDO), Medical Sick Leave (MSL), and Holiday Leave. Substitute employees are also entitled to Medical Sick Leave (MSL).

PDO and MSL accruals begin on the first day of employment and may be used as it is accrued with supervisor approval. Employees are not allowed to use more paid leave than what is available in their leave bank(s), and may at no time have a negative balance.

### **Medical Sick Leave (MSL)**

Regular, full-time employees scheduled to work 40 hours per week accrue 3.68 hours of paid sick leave each pay period. Part-time employees accrue paid sick leave on a pro-rated basis of 0.046 hours per hour worked. Substitute Library staff accrue paid sick leave at the rate of 1 hour per 30 hours worked. Paid sick leave balances carry over into each new calendar year and is capped at 960 hours.

Paid sick leave may be used if an employee:

- has a mental or physical illness, injury, or health condition that prevents them from working;
- needs to get preventive medical care, or to get a medical diagnosis, care, or treatment, of any mental or physical illness, injury, or health condition;
- needs to care for a family member who has a mental or physical illness, injury, or health condition, or who needs to get preventive medical care, or to get a medical diagnosis, care, or treatment, of any mental or physical illness, injury, or health condition;
- the employee or the employee's family member has been a victim of domestic abuse, sexual assault, or criminal harassment, and needs leave for related medical attention, mental health care or other counseling, victim services (including legal services), or relocation;
- due to a public health emergency, a public official having closed either (A) the employee's place of business, or (B) the school or place of care of the employee's child, requiring the employee needing to be absent from work to care for the child; or
- needs to care for a family pet who is ill or injured, or take the pet for medical care.

Paid sick leave may be used in one-hour increments.

It is your responsibility to notify your manager each day at the beginning of your shift when you cannot come to work because of an illness, injury, medical care, or domestic violence. Also, let your manager know when you expect to return to work. In the event you are absent for four or more consecutive scheduled workdays, medical or legal certification is required. This certification should indicate that you were unable to work due to medical or domestic violence reasons and the length of time this restriction lasted.

If you have an extended illness, accumulated sick leave currently provides pay while you are away from work.

Because paid sick leave can be accumulated to be used if you are personally sick or injured; you will not receive extra pay or extra time off for your unused sick leave. Paid sick leave will not be used in the calculation of overtime. Also, you are not paid for unused sick leave when you leave the Organization.

Employers shall not retaliate against an employee for requesting or using paid sick leave.

Additional rules will apply in the case of a public health emergency.

### **Personal Days Off (PDO)**

Employees are encouraged to use their accrued PDO to take paid breaks from work for periods of time. Time off is necessary to prevent burnout and helps increase focus and improve performance.

PDO requests must be approved in advance and will typically be granted on a first-come, first-served basis. An effort will be made to accommodate the desires of all employees, but all approved vacation plans are subject to change by the Executive Director.

PDO is accrued based on the number of hours paid each pay period. PDO accruals increase based on the length of service in accordance with the PDO Accrual Schedule.

PDO balances carryover into each new calendar year. PDO balances are capped at 240 hours. If the maximum balance is reached, accrual will cease until the employee uses PDO and the balance drops below the maximum. Once the balance is below 240 hours, accrual begins again. Employees separating from the Library District will receive compensation for accrued, unused PDO leave on their final paycheck.

<b>PDO Accrual Schedule</b>			
<b>Months of Service</b>	<b>Hours Accrued Annually (assumes 80 hours per pay period)</b>	<b>Hours Accrued per Pay Period (assumes 80 hours per pay period)</b>	<b>Accrual Rate for Employees Under 40 Hours/Week</b>
0-36	96	3.6923	0.0462
37-60	120	4.6154	0.0579
61-96	160	6.1539	0.0770
97+	200	7.6923	0.0962

### **Bereavement Leave**

Bereavement leave provides all regular and part-time employees with time for grieving the loss of someone in their family, as well as time for arranging and attending services.

For the death of a spouse, domestic partner, significant other, child, sibling, parent, grandparent, or in-

law, employees may be allowed up to one week of their normal scheduled hours as paid bereavement leave.

For the death of extended family members (those not listed above), pets, and non-family members, both full and part-time employees may be allowed to use up to five (5) days of MSL.

In any case, when an employee needs additional time off beyond the Library District's policy due to a death, they may request MSL or PDO from their supervisor. If no paid time off is available, the employee may request unpaid time off which must be approved by the supervisor and the Executive Director.

Proof of death may be required.

"Parent" and "child" definitions shall not be limited to blood relationships: familial relationships, such as step-children and step-parents, foster children and foster parents, and other guardians are covered under this policy.

## **GARFIELD COUNTY PUBLIC LIBRARY DISTRICT VOLUNTEER POLICY**

The achievement of the goals of Garfield County Public Library District (GCPLD) is best served by the active participation of citizens of the community. To this end, GCPLD accepts and encourages the involvement of volunteers within appropriate programs and activities. All staff are encouraged to assist in the creation of meaningful and productive roles in which volunteers might serve and to assist in the recruitment of volunteers from the community.

### **DEFINITIONS**

A **volunteer** shall be considered as any individual, 12 years of age or older, who assists with work done at the Garfield County Public Library District, without remuneration. A Useful Public Service or Court Ordered Volunteer shall be considered as any individual, 12 years of age or older who assists with work done at the Garfield County Public Library District to fulfill court-ordered community service.

### **STATEMENT OF PURPOSE**

The Garfield County Public Library District shall use the services of volunteers to:

1. Supplement the efforts of paid library staff in meeting demands for quality public service.
2. Serve as a method for encouraging citizens to become familiar with their library and the services being offered.
3. Staff or support fundraising activities sponsored by the Library Foundation.
4. Partner with other county, city, and community agencies to provide volunteer opportunities for Court Ordered Community Service volunteers to complete some or all of their Court Ordered Community Service.

Garfield County Public Library District shall make use of the services of interested volunteers to supplement and not replace the work done by library staff.

Prior to engaging in any volunteer activity, each volunteer age 18 and over (including Court Ordered Community Service volunteers) will be required to complete a Volunteer Application and a **NEW: Volunteer Background Check**. The background check includes a sex offender, felony, and misdemeanor search, looking back seven years. Volunteers under the age of 18 are exempt from the background check requirement.

**NEW: All volunteers will complete a core training prior to beginning their work in the library to ensure an adequate understanding of GCPLD's Code of Conduct, Colorado Privacy Laws, the ALA Bill of Rights, and Appropriate Interactions with Minors.**

Nothing in this policy shall be deemed to create a contract between the volunteer and the Garfield County Public Library District. Both the volunteer and the Garfield County Public Library District have the right to terminate the volunteer's association with the Library at any time, for any reason, with or without cause.

**NEW: Volunteers are covered by the Library District's Volunteer Accident coverage in the event of an injury while volunteering for us.**

## Management Report, March 2023

By Jamie LaRue, Executive Director

### Nancy Barnes, Director of Branch Libraries

First, I'm happy to introduce Nancy Barnes (formerly Nancy Trimm) to our Board. I'll ask her to briefly address the Trustees at the beginning of my April report. Nancy brings a wealth of experience and insight to our team. She has already met with all the managers and is attending other meetings. Like me, she is engaged in an "Assimilation Plan," and like me, has found it one of the best institutional orientations either of us has experienced. Thank you to the Board and Kim Owens for that document.

### A Proclamation

Attached please find a "Proclamation of Colorado Library Day by Gov. Polis." [Filename: Colorado Library Day]. In general, and following the Colorado Association of Libraries Lobby Day, libraries have generally strong support from our legislators. This recitation of some of our professional talking points may be mostly singing to the choir, and largely ceremonial--but the points do happen to be true.

### Library Values

One of the issues I heard when I started at GCPLD was the need for an organization-wide "values" workshop. While we do have 5 values listed on our website (Balance, Community, Empowerment, Excellence, and Innovation), these hail from a time before a lot of staff turnover. I have found it useful to try to engage staff, in a bottom-up fashion, in talking and thinking through not only what drives us, but how we should demonstrate those values in our work. At our Staff Day on Thursday, April 27 (at the Grand River Health Center, 9 a.m. to 4 p.m.) we will dedicate two hours to this important discussion. This will happen at the beginning of the day. Please consider attending and participating. By the end of the session, we hope to do a little "voting" about the issues that resonate most with our employees. I am keen to hear your views and want to make sure that our values remain focused on our constituents, whom you represent. I see this activity mostly as an internal alignment exercise. But it may well inform our future planning, and your contributions are essential. Please let me know if you can attend.

### Discovery Café

At our last board meeting, I indicated that we were having some preliminary conversations with Gabe Cohen, about providing a longer-term and more frequent meeting room use to support local counseling efforts. We have agreed on some basic terms (see attachment, "MOU Discovery Cafe"). I'll be talking with Jon Medrano about purchasing and setting up some partitions in the Rifle Classroom. We'll shoot for a Monday, May 1 opening, to which we would



invite not only the Board and Discovery Cafe staff but the Federal Mineral Lease District Board, which helped to fund the space originally.

### Branch Facility refreshes

Some months ago, we reported that our Facilities Master Plan had been received. Since then, we have had some visits by Beth O'Neill of Planning Solutions, who has over 30 years of space planning experience and has worked closely with many libraries. We hope to begin some high-impact, relatively low-cost solutions for at least Parachute, New Castle, and perhaps Silt-- hopefully in this year's budget. I'll have an agreement for the board to consider for our May meeting.

### Housing - Foundation meeting?

The lack of affordable housing (and of housing generally--some estimate the need for 4,000 additional units right now) continues to generate broad conversation. Kevin Hettler and I have had many conversations about some options for the library for a player in this space. Perhaps this discussion would be best begun with the Foundation. Solving this thorny problem will require *many* players.

A couple of recent articles include:

- <https://www.postindependent.com/opinion/guest-opinion-the-housing-stakeholders/>
- <https://www.postindependent.com/news/down-payment-housing-assistance-could-help-roaring-fork-schools-retain-district-leaders/>

### Follow-up with Museum Partners

I'm also hoping to pick up some discussions with at least the Glenwood Springs Historical Society and the Rifle Heritage Center about some shared storage for historical documents and artifacts. Incidentally, programs provided by the Rifle Heritage Center (named after the 10th Mountain Division, and "Doc" Susie") and hosted at the Rifle Branch, have been extremely popular. Librarians on the Board may remember this, but in federal circles, both libraries and museums are known as "memory institutions." We have a natural partnership.

# Memorandum of Understanding between Garfield County Libraries and Discovery Cafe

March \_\_\_\_, 2023

It is the intent of the Garfield County Libraries to provide space to the community to gather, converse, learn together, and support one another. While our Meeting Room policy generally governs public use of library spaces, this Memorandum of Understanding (**MOU**) calls out some of the exceptions to our usual practices: namely, a frequency of use over a longer period of time than is usual. It is our belief that our partnership with Discovery Café justifies the arrangement, and expands the availability of necessary services to our community.

Our understanding includes the following points:

1. Discovery Café will have use of the Rifle Branch library classroom space from 10 a.m. to 4 p.m., Monday through Wednesday. These are during usual open hours, so everyone can just use our usual doors. (We won't be providing keys to the building.)
2. There will be no charge for the use of space, and no other fees (unless something gets damaged by your use).
3. You won't need liability insurance. We don't charge that for anyone else who meets to talk in our spaces.
4. You'll agree to abide by the same basic rules as everybody else that uses our rooms. (Attached)
5. The room will be closed when the library is closed: holidays, extreme weather.
6. The library will conduct background checks on Discovery Cafe staff--not the people you serve. We screen for a history of sexual crimes. Colorado law holds institutions liable for the sexual abuse of children. So we're treating your staff like our staff.
7. We'll meet informally on a monthly basis just to see how things are going. In about a year, we should revisit the arrangement to make sure it's still working for everyone.
8. The library agrees to install some partitions to roughly mark off space for Discovery Cafe. These will remain library property.
9. You can bring over your existing furniture (5 recliners) and a locking storage cabinet. We assume neither liability nor a claim of ownership. You would have to take them with you if you leave.
10. You may use the same library equipment we make available to other meeting groups (such as laptops, video screens, sink, tables, chairs, etc.)
11. We will revisit our arrangement at the end of a year from your occupancy to evaluate the partnership and use.

\_\_\_\_ Date: \_\_/\_\_/\_\_

James LaRue, Executive Director

Garfield County Libraries

\_\_\_\_ Date: \_\_/\_\_/\_\_

Gabriel Cohen, Executive Director

Discovery Cafe

## District Guidelines

- Library events take precedence over all other meeting room activities.
- Meeting rooms may be used for commercial or non-commercial purposes, including political and religious events.
- The District will not discriminate against any users based on race, gender, religion, national origin, disability, or sexual preference.
- Meeting rooms may not be used for private social events such as showers, birthday parties, etc.
- Reservations will be granted on a first-come, first-served basis.
- ~~Reservations may be made no more than ninety (90) days in advance.~~
- No reservation is confirmed until a signed application is approved.
- ~~Users may reserve a meeting room no more than once per week.~~
- Meeting rooms may be used outside of library hours with prior approval. Overnight use is not permitted.
- Users may charge admission to events or sell items or services while using a meeting room. **Fees are not collected by or for the library.**
- Audio-visual equipment is available for use in some rooms. The Library does not guarantee functionality of this equipment.
- A maximum of three cancellations is allowed per calendar year.
- Maximum attendance at public meetings shall be governed by the size of the room and existing municipal codes that apply.
- ~~Alcohol may only be served at pre-approved after hours events using a caterer who possesses a valid liquor license or a licensed bartender. If serving alcohol, the sponsoring users will be required to name the District in the event's insurance policy and provide a copy of that policy to the district prior to the event.~~
- The District reserves the right to charge groups for damage and cleaning if necessary.
- The District reserves the right for library staff or representatives to attend any meeting held in its facilities (except lawful executive sessions of governing bodies).
- The District may at its discretion require users to provide insurance and security for certain types of events.
- ~~The District does not provide storage for any equipment, items, or property before, during, or after a meeting.~~
- Exceptions and denials may be made at the Branch Manager's discretion.
- Denial of an application, or modification of permission already granted, may be appealed to the Library Director by any person adversely affected. The Director, in compliance with this policy, also may overrule any decision granting, denying, or modifying permission to use a library facility. Any decision by the Director in the above instances may be appealed to the District's Board of Trustees by any person adversely affected.

## User responsibilities

- All users of meeting rooms must adhere to the [District's Code of Conduct](#).
- After-hours users are responsible for securing the building during and prior to vacating.
- Users are responsible for room setup, including arrangement of tables and chairs.
- Users are responsible for returning the room to the condition in which it was found.
- The District does not assume responsibility for any private property brought into the library.

# Request for Use of Meeting Room(s)

Name or Group of USERS \_\_\_\_\_

Purpose of Meeting \_\_\_\_\_

Approximate Number to Attend \_\_\_\_\_

Requested Date(s) of Use \_\_\_\_\_ Hours of Use From \_\_\_\_\_ To \_\_\_\_\_  
(include setup/takedown time)

The purpose of this meeting is for a ☐ Not-for-profit event ☐ For profit event

As the authorized representative for the USERS, I acknowledge:

☐ I have received and agreed to abide by the District's Code of Conduct.

☐ I understand that the room is NOT reserved until confirmed by District staff.

☐ Premises must be left in a clean and orderly fashion.

☐ If AV training is needed, I agree to schedule training with library staff at least 24 hours ahead of the meeting.

☐ I understand that I may be charged for any damages caused by this meeting room use, including cleaning fees.

\_\_\_\_\_  
RESPONSIBLE PARTY SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME (Please Print)

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
EMAIL ADDRESS

☐ Approved

☐ Not approved

☐ Patron notified

Staff name: \_\_\_\_\_

Date: \_\_\_\_\_

Attachment: Garfield County Public Library District Code of Conduct



*WHEREAS, our nation's libraries support free and open access to literacy programs, books, computers, and other resources to help children and adults learn to find, evaluate, and use information they need for jobs, health, housing, education, and other needs; and*

*WHEREAS, Colorado libraries provide trusted, safe spaces, and are ideal institutions to bring people together to learn, grow and explore ideas; and*

*WHEREAS, the state's libraries offer technology access and training, as well as expert help for people to apply for jobs, gain essential information, literacy skills, and obtain crucial education and life-changing opportunities as part of the 21st century workforce; and*

*WHEREAS, Colorado libraries offer access to online homework assistance and specialized databases to help students of all ages bridge the learning gap and reach their school and career goals; and*

*WHEREAS, research has demonstrated that students with professionally staffed school libraries have higher reading, writing, and information literacy scores, as well as higher graduation rates; and*

*WHEREAS, Colorado's public libraries are often the only free source of Internet access in their communities, providing a vital link for residents to technology and information; and*

*WHEREAS, the Library Research Service reported that in 2021, over 3.7 million Coloradans were registered for a public library card, or about 3 in 5 Coloradans; and*

*WHEREAS, the Colorado Library Consortium saves taxpayers \$23.6 million annually through fiscally responsible infrastructure, including a courier system that has allowed Colorado libraries to share over 30 million items statewide since 2010, at an average cost of 40 cents per item;*

*Therefore, I, Jared Polis, Governor of the State of Colorado, do hereby proclaim March 13, 2023 as*

#### **COLORADO LIBRARY DAY**

*in the State of Colorado.*

*GIVEN under my hand and the  
Executive Seal of the State of  
Colorado, this thirteenth day of March,  
2023*



A handwritten signature in blue ink that reads "Jared Polis".

Jared Polis  
Governor

## Financial / Treasurer Report, March 2023

By Kevin Hettler, Chief Financial Officer

The following charts depict all revenues received and expenditures made from 1/1/23 through 2/28/23, and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 2/28/23 is \$3,510,835.

Total expenditures made as of 2/28/23 is \$1,208,653.

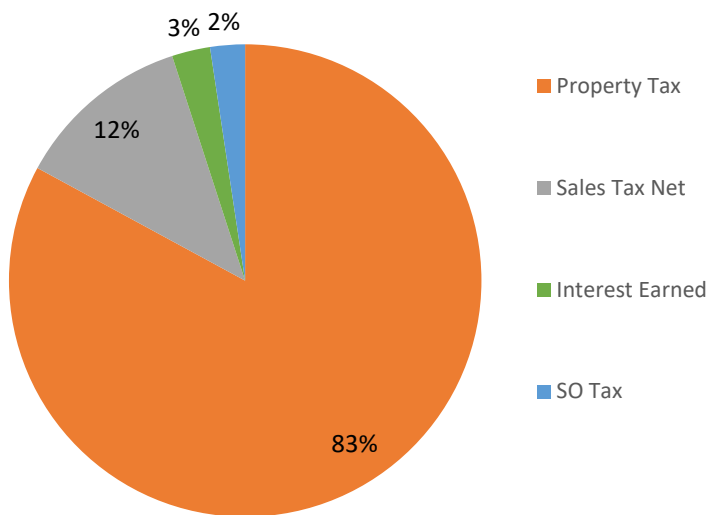
16.6% of the year has elapsed as of 2/28/23.

30.41% of budgeted revenue (\$11,545,399) has been received.

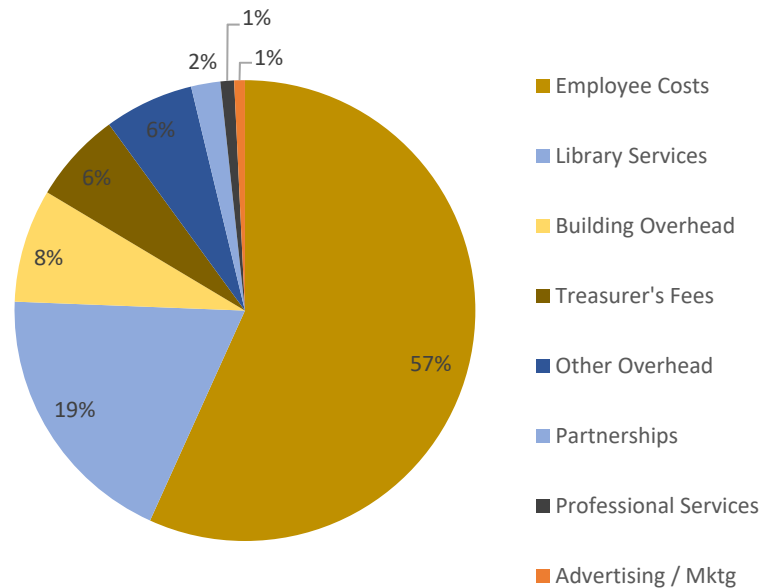
11.69% of budgeted expenditure (\$10,340,129) has been made.

All cash and investment accounts have been reconciled by month end.

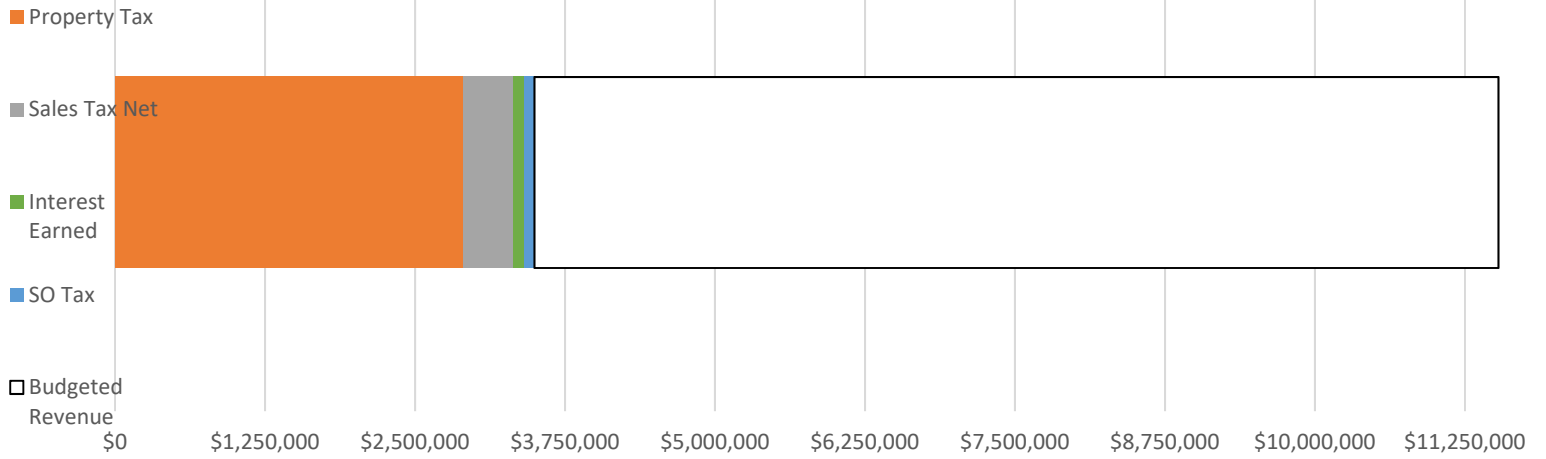
YTD Revenues through 2/28/2023



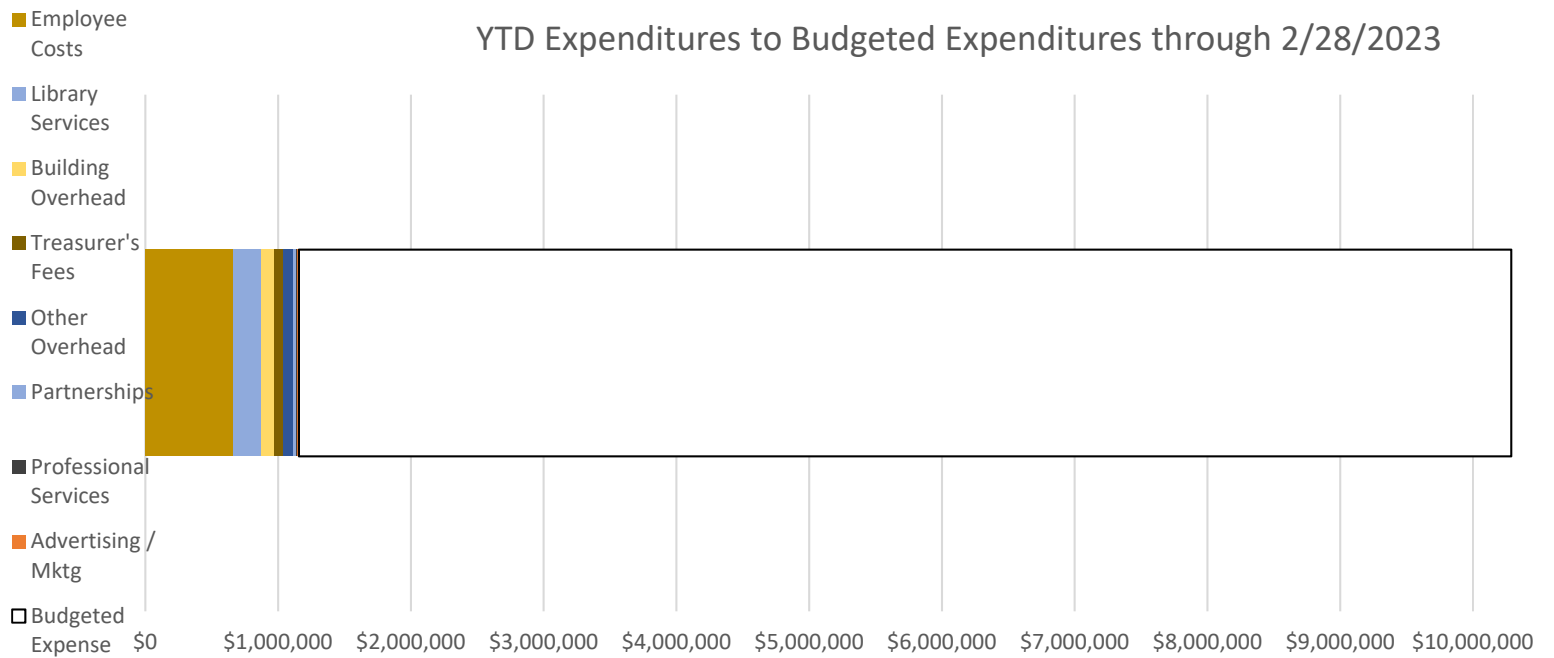
YTD Expenditures through 2/28/2023



YTD Revenues to Budgeted Revenues through 2/28/2023



YTD Expenditures to Budgeted Expenditures through 2/28/2023



**Garfield County Public Library District**  
**Profit & Loss Budget vs. Actual** (unaudited)  
Jan-Feb 2023

	Jan - Feb 2023 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - Feb 2022 Actual	\$ Increase / (Decrease) in Actual '22 to '23
<b>Income</b>						
40100 · Sales Tax Revenue	426,540.57	3,580,000.00	11.91%		375,907.52	50,633.05
40102 · Sales Tax Refunds	(4,046.59)	(80,000.00)	5.06%		(2,014.92)	(2,031.67)
40200 · Property Tax Revenue	2,897,815.47	7,306,045.00	39.66%		1,434,330.35	1,463,485.12
40300 · Specific Ownership Tax Revenue	83,406.29	400,000.00	20.85%		67,527.59	15,878.70
40900 · Interest Earned on Investments	91,528.66	150,000.00	61.02%	1.	1,367.78	90,160.88
41000 · Grants	0.00	81,692.00	0.0%		0.00	0.00
41200 · Other Revenue	6,007.65	62,662.00	9.59%		4,651.20	1,356.45
41300 · Solar Rebates	505.14	9,000.00	5.61%		432.25	72.89
42000 · Branch Revenues	9,078.10	36,000.00	25.22%		6,333.63	2,744.47
<b>Total Income</b>	<b>3,510,835.29</b>	<b>11,545,399.00</b>	<b>30.41%</b>		<b>1,888,535.40</b>	<b>1,622,299.89</b>
<b>Expense</b>						
50001 · TREASURER'S FEES	73,973.18	224,121.00	33.01%		42,410.49	31,562.69
50005 · DEBT SERVICE	0.00	1,659,800.00	0.0%		0.00	0.00
51000 · EMPLOYEE COSTS	656,975.69	4,715,937.00	13.93%		560,735.00	96,240.69
52000 · LIBRARY SERVICES	218,331.97	1,357,567.00	16.08%		291,731.26	(73,399.29)
53000 · PROFESSIONAL SERVICES	11,057.27	146,311.00	7.56%		15,867.75	(4,810.48)
54000 · BUILDING OVERHEAD	92,025.39	866,393.00	10.62%		118,278.10	(26,252.71)
54500 · BUILDING REFRESH, FURNITURE,IMF	41,553.55	850,000.00	4.89%		2,604.98	38,948.57
55000 · EQUIPMENT	7,996.26	226,396.00	3.53%		6,146.15	1,850.11
56000 · OTHER OVERHEAD	72,627.59	84,825.00	85.62%	2.	65,853.58	6,774.01
57000 · ADVERTISING & MARKETING	8,704.06	131,500.00	6.62%		17,345.14	(8,641.08)
58000 · VEHICLES	1,646.13	18,541.00	8.88%		4,257.77	(2,611.64)
59000 · PARTNERSHIPS	23,762.06	58,738.00	40.45%	3.	0.00	23,762.06
<b>Total Expense</b>	<b>1,208,653.15</b>	<b>10,340,129.00</b>	<b>11.69%</b>		<b>1,125,230.22</b>	<b>83,422.93</b>
<b>Net Income</b>	<b>2,302,182.14</b>	<b>1,205,270.00</b>			<b>763,305.18</b>	<b>1,538,876.96</b>

**Footnotes:**

1. The interest rate on the ColoTrust account for January was averaging 4.55%
2. Annual property and liability insurance paid in January
3. The first six months Cooper Commons condo assessment paid in January.



**Garfield County Public Library District**  
**Balance Sheet** (unaudited)  
As of February 28, 2023

	Feb 28, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	3,369,657.65
10050 · Colo Trust - General	12,131,825.54
10055 · C-Safe	54,901.76
10060 · Alpine Bank- Payroll(..8785)	3,963.59
10070 · Alpine Bank - Flex(..0583)	2,487.81
10210 · Alerus- Flex deposit	292.99
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	104.85
11050 · WF-23652001-Annual Princ. Pmt	634.92
Total Checking/Savings	15,564,944.11
Other Current Assets	
12050 · Sales tax transfer by Treasurer	426,540.57
12100 · Property tax transfer by Treas	7,311,889.00
12250 · Leases Receivable	388,677.82
Total Other Current Assets	8,127,107.39
Total Current Assets	23,692,051.50
Other Assets	
18400 · Prepaid Exps	36,928.82
Total Other Assets	36,928.82
<b>TOTAL ASSETS</b>	<b>23,728,980.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	3,749.21
Total Accounts Payable	3,749.21
Credit Cards	
20510 · Alpine Bank Purchase Card	5,149.07
20570 · Fuel Cards - WEX / NJPA	626.49
Total Credit Cards	5,775.56
Other Current Liabilities	
20660 · Grants Payable	2,020.44
20670 · Unearned Revenue	1,560.60
20900 · Payroll check to be printed	(36.92)
21100 · Other Payroll Payables-	
21105 · FLEX payable	1,221.24
21140 · CRA (retirement)	4,421.09
Total 21100 · Other Payroll Payables-	5,642.33
21200 · Payroll Payable-	64,511.00
Total Other Current Liabilities	73,697.45
Total Current Liabilities	83,222.22
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	426,540.57
22100 · Deferred Property Tax Revenue	7,311,889.00
22250 · Deferred inflow - verizon lease	388,677.82
Total Long Term Liabilities	8,127,107.39
<b>Total Liabilities</b>	<b>8,210,329.61</b>

9:23 AM

03/10/23

Accrual Basis

## Garfield County Public Library District

### Balance Sheet

As of February 28, 2023

	Feb 28, 23
Equity	
30000 · Unassigned Fund Balance	10,506,841.60
30005 · Non-Spendable Fund Balance	36,928.82
30010 · Restricted Fund Balance	311,400.00
30100 · Retained Earnings	2,361,298.15
Net Income	2,302,182.14
Total Equity	15,518,650.71
TOTAL LIABILITIES & EQUITY	23,728,980.32

# GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

## SALES TAX COMPARISON REPORT

### BEFORE REFUND

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	199,981.78	15.57%	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%
February	214,635.71	23.32%	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%
March	247,300.68	28.85%	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%
April	220,564.48	4.75%	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%
May	233,871.79	14.01%	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%
June	261,824.92	11.51%	271,841.07	3.83%	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%
July	266,233.19	8.99%	283,289.61	6.41%	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%
August	259,104.75	11.94%	283,746.69	9.51%	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%
September	259,426.27	17.49%	273,911.00	5.58%	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%
October	242,842.17	13.27%	268,983.77	10.76%	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%
November	215,191.86	1.94%	248,621.68	15.53%	270,897.91	8.96%	312,286.84	15.28%	378,346.49	21.15%
December	249,188.16	5.51%	286,039.62	14.79%	321,746.12	12.48%	375,907.52	16.83%	426,540.57	13.47%
<b>TOTAL</b>	<b>2,870,165.76</b>	<b>12.66%</b>	<b>3,059,260.74</b>	<b>6.59%</b>	<b>3,151,203.50</b>	<b>3.01%</b>	<b>3,906,322.49</b>	<b>23.96%</b>	<b>4,566,349.35</b>	<b>16.90%</b>

### AFTER REFUND

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	198,871.12	18.68%	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%
February	212,320.26	24.43%	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%
March	245,105.81	32.18%	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%
April	216,979.46	33.82%	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%
May	233,518.26	17.76%	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%
June	261,219.50	11.66%	270,813.24	3.67%	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%
July	264,478.28	9.20%	281,615.39	6.48%	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%
August	257,827.63	11.86%	283,033.57	9.78%	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%
September	257,903.65	17.09%	273,401.59	6.01%	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%
October	238,703.94	12.34%	266,965.89	11.84%	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%
November	213,758.10	8.27%	246,816.73	15.47%	262,364.84	6.30%	310,702.80	18.42%	375,740.34	20.93%
December	248,301.61	5.43%	277,231.38	11.65%	311,675.86	12.42%	375,476.64	20.47%	425,100.13	13.22%
<b>TOTAL</b>	<b>2,848,987.62</b>	<b>15.98%</b>	<b>2,999,959.02</b>	<b>5.30%</b>	<b>3,048,078.90</b>	<b>1.60%</b>	<b>3,844,568.91</b>	<b>26.13%</b>	<b>4,466,056.31</b>	<b>16.17%</b>

# Glenwood Springs Branch Report, March 2023

By Daniel L. Messer, Branch Manager

## State of the Branch

The Glenwood Springs Branch Library is doing as well as can be expected. Despite staffing shortages due to illnesses, a vacancy, and vacations the library remained open and didn't have to cancel a single program. I would like to take this opportunity to thank my entire team and our wonderful sub-pool. I would specifically like to thank Sarah Vail for going above and beyond in taking over so many programs during a team member's absence and working the weirdest schedule in the world to do so. Everybody has stepped up and is doing amazing things: whether it be Kelly and Rebecca on the Hispanic Outreach Committee and leading the branch's efforts; Karin, Sarah, Tamara, and Rebecca for taking on additional collection development duties; Kelly and Shirley for their excellent displays that are always popular; Toni, Amarada, and Jenn for make sure that we were all ready for the password implementation; Karin and Shirley for their work on Winter Reading; Sheldon, Sarah, Alex, and James for planning the Second Annual Comics Festival. To make the library function it takes a team of both frontline branch staff and support services.

## Personal Successes

I attended Library Lobby day along with My CALLI Cohort and meet with Senator Will and he was very strongly in support of increasing both funding for CLiC and State Grants to Libraries. I was unable to meet with Representative Velasco due to an illness, but her Staff said that she is also supportive of both CLiC and State Grants to Libraries.

## Recent Successes

Some recent successes have been Genealogy 101, which ran for three weeks and had about 10 people per session. It was a small group, but very eager to learn. I would like to thank the Glenwood Springs Genealogy Group for an awesome presentation. As part of our Pride Social program, we recently had a special DnD 1-shot that was incredibly well attended. In March Glenwood's Teen Tech week had nearly 20 participants. The Glenwood Springs Art Guild's reception had 36 people come out on a rainy Friday night. Karin did an amazing job, Winter Reading at Glenwood was a massive success, we had 77 people sign-up and 27% of them completed the challenge which this year required participants to interact with all parts of the adult collection.

## Upcoming Highlights

The Spring Lecture Series has returned! Please feel free to join us downstairs for the first session where a panel of local veterans will be joining us to discuss the history that they lived through. It'll run every Thursday evening from 5:30-7 pm. The next two sessions will feature Christi Couch talking about our part of the state. The final session will take us to the other side of Vail Pass and feature Dave Lively talking about Rocky Mountain National Park. On May 6th here at Glenwood Springs will be our second annual Comics Festival, last year we had around 400 people in attendance and hope to have even more this year.

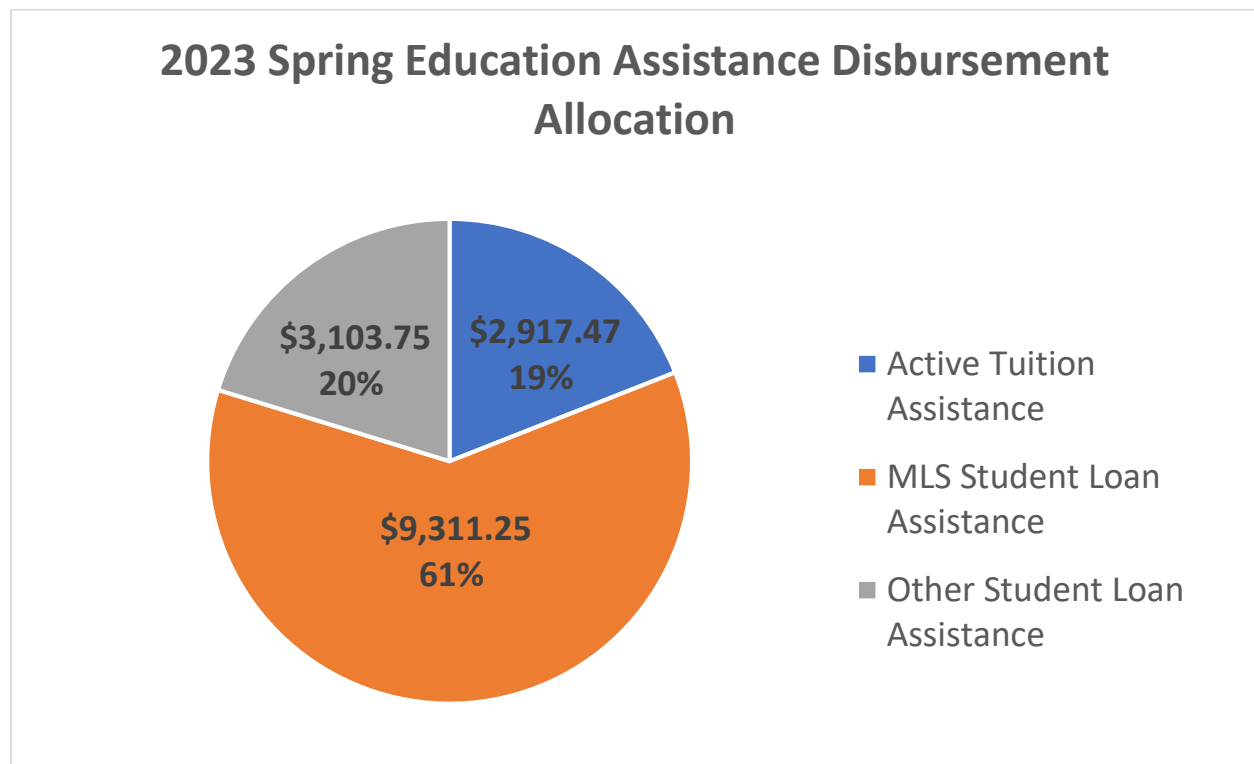
## Human Resource March Report, 2023

Kim Owens, HR Director

Our process for awarding Education Assistance payments has been created.

- Goal: Benefit the greatest number of staff while we have these funds.
- Methodology:
  - Divide the total Education Assistance budget into thirds (\$15,333 each)
  - Three disbursements – Spring 2023 (Tuition & Loans); Summer 2023 (Tuition only); Fall 2023 (Tuition & Loans)
  - Pay active tuition requests first
    - Two tuition requests were received and both were paid at 100%
  - Distribute loan assistance on a percentage basis, weighted to MLS degrees
    - Three MLS student loan requests were received and 25% of the remaining assistance funds were applied to each
    - Two non-MLS student loan requests were received and 12.5% of the remaining assistance funds were applied to each
  - All payments are dependent on the number of, and type of, requests
  - Any remaining funds will roll into a final call for requests to be administered in late fall 2023
  - Before funds are disbursed that are above the \$5,250 IRS limit for non-taxable compensation, tax implications will be discussed with the employee

The chart below illustrates how the first third (\$15,333) was distributed:



### Staff Education and Development update:

Our Employee Development Coordinator, Amaranda, is leading the Spanish Services – Staff Sub Committee in the development of pilot procedures for assessing Spanish language proficiency and

understanding how the language is used while at work (what tasks, level of proficiency are required, frequency, etc.). This information will help inform the District on how to budget for this skill in 2024.

### Recruiting and Staffing update:

The Youth Services Coordinator at Carbondale resigned in early March to relocate across the country. We have two candidates who will interview on April 11. A Library Specialist from Rifle has temporarily transferred to Carbondale to serve as an interim Youth Services Coordinator until the position is filled. One of the Library Pages at the Silt branch resigned, and the remaining Library Page has increased their weekly hours to cover the workload.

### Staffing Report - Since 2/20/2023:

#### New Hires: 2

- Branch Libraries Director – Support Services, 40hrs/week – 3/13/2023
- Library Page – Carbondale, 10hrs/week – 3/7/2023

#### Promotions/Transfers: 0

#### Vacancies: 3 (openings designated as “on pause” are not included in the vacancy count)

- Youth Services Coordinator – Carbondale, 40hrs/week
- Library Specialist at Glenwood Springs – 24hrs/week
- Library Specialist – Silt, 24hrs/week
- Library Page – Parachute, 10hrs/week – *On pause*

#### Departures: 3

- Library Specialist – Silt, 24hrs/week – 3/28/2023
- Library Page – Silt, 10hrs/week – 3/3/2023
- Youth Services Coordinator – Carbondale, 40hrs/week – 3/3/2023

#### Additional Staffing Information:

Headcount as of 03/29/2023:

- 79 total staff members (does not include subs)
- 40 benefit-eligible staff (32 - 40 hours per week); 39 staff with less than 32 hours per week
- 59.2 FTE

Staff Stats by Location – 03/29/2023					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	8.15	12	326	5	7
Glenwood	7.45	11	298	4	7
New Castle	7.00	10	280	4	6
Silt	6.30	8	252	4	4
Rifle	7.75	12	310	4	8
Parachute	6.65	9	266	4	5
Support Services	15.9	17	636	15	2
Grand Total	59.20	79	2368	40	39

## Circulation and Collections March Report, 2023

By Jenn Cook, Technical Services Director

### Overdue notices:

We are looking at increasing the frequency of overdue notices. This had been decreased in past years during budget cuts to save on postage. However, after we implemented automatic renewals last year, the time between patrons who do not use email or text notifications first checking out materials and finally receiving a printed overdue notice is too great a time span. As part of this process, we are also working with Marmot to improve the clarity of the wording and also providing Spanish translation of our notifications.

### Spanish-language collection growth:

We have received delivery of the books that were ordered at the Guadalajara International Book Fair. The order of approximately 450 titles represents a mix of fiction, nonfiction, genres, and age levels to meet the needs of our Spanish-speaking community. This helps move the District towards a goal of a 1% increase in Spanish-language collection size this year.

### “Library of things” check out functionality:

Work is ongoing with Marmot and our web developer towards making reservations of our hotspot and circulating laptops, as well as meeting rooms and study rooms, more accessible for patrons. The goal is to provide a clear and simple booking system available through our website and Pika.

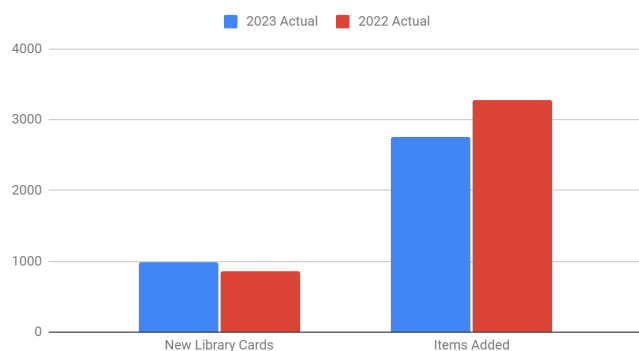
### Password rollout:

Staff training, publicity to patrons, and logistical procedures are moving along at pace for the implementation of patron's passwords on March 28. We are confident that staff are prepared to assist patron and answer questions that arise, and that the transition is set up for success.

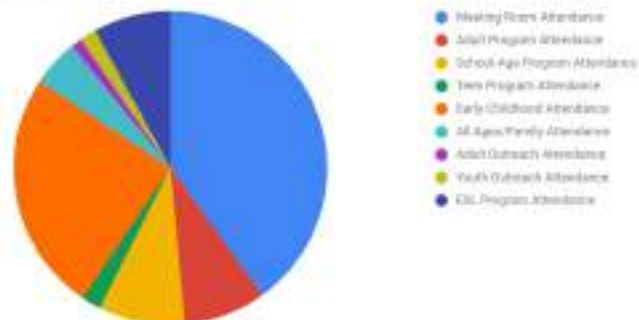
### Database resource expansion:

We are extending the Newsbank database to a larger collection that covers more than 3,700 U.S. news sources, including Glenwood Post Independent, Rifle Citizen Telegram, Denver Post, and US News & World Report. In addition, we are adding Hispanic Life in America, which includes 700 Spanish-language newspapers and periodicals, and Heritage Hub that provides access to hundreds of years of obituaries and death notices from thousands of newspapers across the United States.

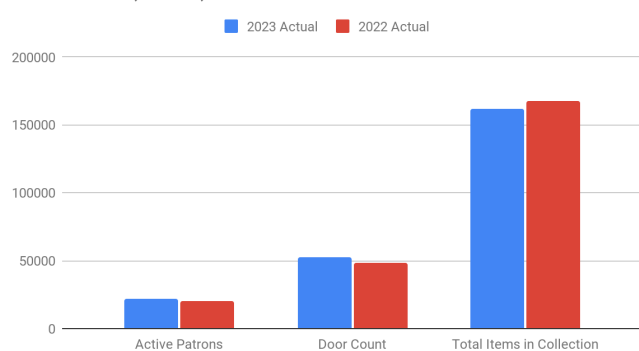
## New Patrons and New Materials



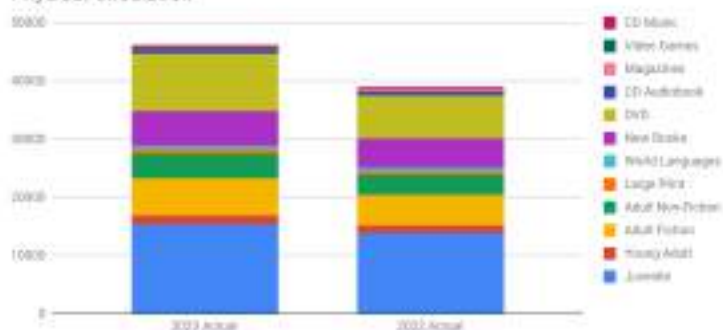
## Patron Services



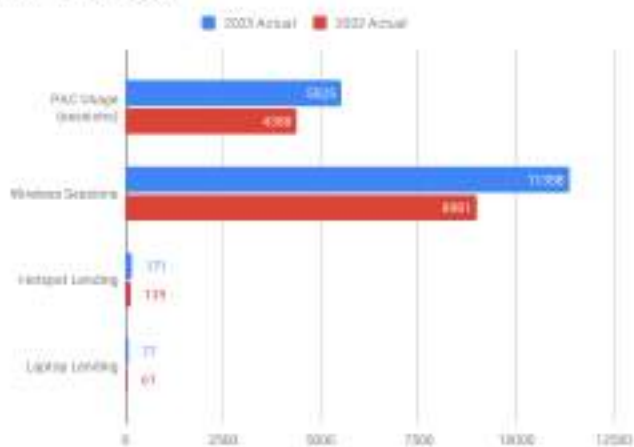
## Cardholders, Visits, and Collection



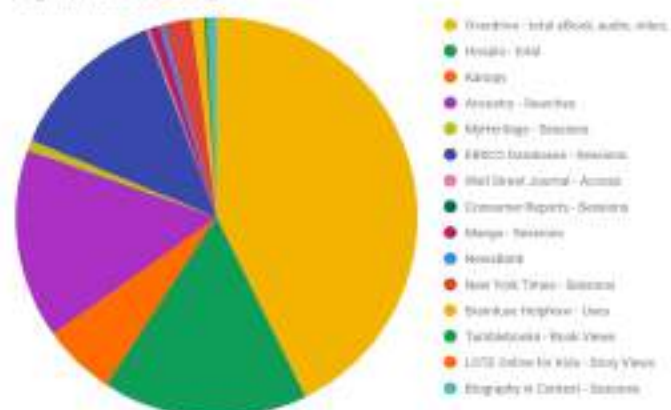
## Physical Circulation



## Technology Usage



## Digital Resource Usage





# Marketing March Report, 2023

By James Larson, Communications and Marketing Director

## Recap (last 30 days)

New Library password requirement – Marketing, Circulation, and Branch Staff have been busy promoting the upcoming password requirement for library accounts deadline of March 28<sup>th</sup>. These efforts had a big boost with an article in the *Sopris Sun* (see a copy of that article). I also sent out a reminder email to our newsletter subscribers on March 20<sup>th</sup>. These promotional channels, plus website, flyers, posters, and social media posts have hopefully prepared most of our patrons for this big change.

Our outreach to the Hispanic community of the county received a huge boost with a long interview on the area's most popular Spanish language radio station, La Nueva Mix recently. Ana Gaytan, Alex Garcia-Bernal, and Kelly Tapia were the stars of the interview. Our library stars were able to cover a long list of topics that help GCPLD reach out to that community, including Future events (Dia del Niño, Free Comic book day, how to sign up for a library card (with the assurance that we only need an address and to see a photo ID), the new password requirement, our growing Spanish language collection from the Guadalajara Book Fair, and all of the regular Spanish and bi-lingual programming GCPLD offers throughout the year.

The new website is starting to take shape. Here are some screenshots or follow the links below for a preview. These web pages are not functional, yet, but will give you a good idea of the direction we are taking. Check out the image-to-video banners at the top of each page!

### Home page:

<https://woocommerce-709543-3020209.cloudwaysapps.com>

### eLibrary > eBooks and Audiobooks:

<https://woocommerce-709543-3020209.cloudwaysapps.com/elibrary/ebooks-audiobooks/>

### eLibrary > eLearning:

<https://woocommerce-709543-3020209.cloudwaysapps.com/elibrary/elearning/>

### eLibrary > Streaming:

<https://woocommerce-709543-3020209.cloudwaysapps.com/elibrary/streaming/>

### Events page:

<https://woocommerce-709543-3020209.cloudwaysapps.com/events/>

### Branch Overview page:

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/>

**Carbondale:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/carbondale/>

**Glenwood Springs:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/glenwood-springs/>

**New Castle:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/new-castle/>

**Parachute:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/parachute/>

**Rifle:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/rifle/>

**Silt:**

<https://woocommerce-709543-3020209.cloudwaysapps.com/branches/silt/>



## eBooks and Audiobooks

### Libby

#### Libby

Borrow ebooks, audiobooks, magazines, and more from your local library for free. Libby is the new "Hulu" of the digital library world, created by authors of popular ebooks.

[Get started](#)

### NoveList

#### NoveList

Discover fiction and nonfiction reading recommendations from people like you. Browse by author, title, or subject. Search by this author, and so on. It's like a personal librarian.

[Get started](#)

### OverDrive

#### OverDrive

Download or stream popular ebooks, audiobooks, magazines, and more. OverDrive is a digital library platform that makes it easy to find and borrow digital books and audiobooks. Download the OverDrive app to your smartphone or tablet.

[Get started](#)

## eLearning

These resources are available to those with a Garfield County Libraries card.

For more information, visit our website or call us at 505-863-1234. Don't have a card yet? Sign up today!



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 Search for events

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[Now - April 12](#)

Filters

March 2023

Featured Events

+

Thu  
28

March 28 @ 10:30 am - 11:00 am [Storytime](#)

**Storytime**

New Castle Branch Library 612 West Main Street, New Castle, CO

Young children and their accompanying adults are invited to the library every week for stories, songs, and new friends!



Audience

+

Language

+

Events by Branch Library

+

Types of Events

+

Wed  
29

March 29 @ 10:30 am - 11:00 am [Preschool Playgroup at the library](#)

**Preschool Playgroup at the library**





### Carbondale Branch Library

Monday 10-5  
Tuesday 10-5  
Wednesday 10-5  
Thursday 10-5  
Friday 10-5  
Saturday 10-5

 970-943-2886  
 220 Maple Avenue, Carbondale CO 81625



### Glenwood Springs Branch Library

Monday 10-5  
Tuesday 10-5  
Wednesday 10-5  
Thursday 10-5  
Friday 10-5  
Saturday 10-5

 970-945-5958  
 615 Cooper Avenue, Glenwood Springs CO 81601



### New Castle Branch Library

Monday 10-5  
Tuesday 10-5  
Wednesday 10-5  
Thursday 10-5  
Friday 10-5  
Saturday 10-5

 970-984-2346  
 402 West Main Street, New Castle CO 81647





# Glenwood Springs Branch Library

## Library Hours

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAUNDAY	SUNDAY
10-6	10-8	10-6	10-8	10-5	10-5	1-5


## About the Glenwood Springs Branch Library

Glenwood Springs became a branch of Garfield County Libraries in 1969.

Partnering with Colorado Mountain College, construction on the building housing the new Glenwood Springs Branch.

### Contact

 970-243-2958

 815 Cooper Avenue, Glenwood  
Springs, CO 81601

## Social Media last 28 days

Followers:

Facebook – 3,849 (slight increase)

Instagram – 1,418


Email Newsletter – 14,114

Facebook Reach\* 6,738 (up slightly)

Instagram reach: 665 (up slightly)

*\* Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.*

## Top 5 Facebook Posts:




Boost post

Please join us in congratulating Brenda Kingen the Silt Branch Manager who i...  
March 15, 2023 at 6:00 PM  
ID: 1016043008033007

Interactions

126 reactions 35 comments 4 shares



Boost post

Please take a moment to welcome our newest team member, Nancy Barnes. ...  
March 15, 2023 at 6:00 PM  
ID: 10160621614468007

Interactions

124 reactions 45 comments 2 shares



Boost post

March 3, 2023 at 10:00 AM

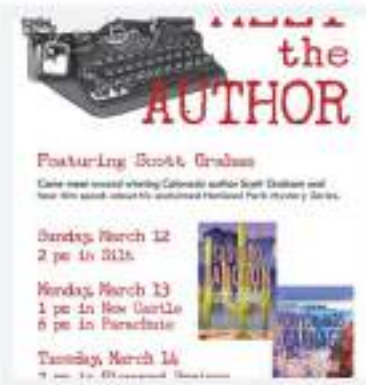
ID: 10160595883623007

Interactions

31 reactions

2 comments

16 shares



Boost post

March 10, 2023 at 8:48 AM

ID: 10160610138923007

Interactions

14 reactions

1 comment

7 shares



Boost post

Join us at your library for Teen Tech Week starting today!

March 6, 2023 at 10:24 AM

ID: 10160902061788307

Interactions


12 reactions

2 comments

6 shares



## Top 5 Instagram Posts:




Boost post

Please take a moment to welcome our newest team member, Ev Huntington. ...  
March 10, 2023 at 12:00 PM  
ID: 18005055390568993

Interactions

17 likes 1 comment




Boost post

March 3, 2023 at 10:00 AM  
ID: 180015812002629485

Interactions

16 likes 0 comments



Boost reel

Doing the Virtual Reality dance at our Teen Tech Open House.  
March 16, 2023 at 6:01 PM  
ID: 17963408084351771



Boost post

**Please take a moment to welcome our newest team member, Nancy Barnes. ...**

March 15, 2023 at 6:00 PM

ID: 17927225270571187

Interactions

16 likes

0 comments



Boost post

**Please welcome our newest employee, Amy Fulstone. Amy has been hired as ...**

March 4, 2023 at 2:00 PM

ID: 17854100729806605

Interactions

3 likes

0 comments

In the News

Open the link to view the ABC and Scripps News videos about book banning, featuring Jamie. See printed article as well:

<https://scrippsnews.com/stories/inside-the-movement-to-ban-books-at-libraries-and-in-schools/>

<https://www.abcactionnews.com/news/national/inside-the-movement-to-ban-books-at-libraries-and-in-schools>

By [Scripps News Staff](#)

March 3, 2023



Jamie LaRue has spent much of his career fighting censorship.

"My whole belief is the purpose of the public library is to be a place to investigate the world," LaRue said.

For nearly 25 years, LaRue was the head of a public library system outside Denver.

"When I was there, I got 250 challenges. And by challenges, I mean attempting to remove or restrict access to books," LaRue said.

Now the head of the public libraries in [Garfield County, Colorado](#), LaRue also used to head the [American Library Association's Office of Intellectual Freedom](#).

The [American Library Association says in 2022](#), there were a record number of attempts to ban or restrict access to books at libraries.

According to [PEN America](#), a group that fights book bans, books written by or about members of the LGBTQ community and people of color are challenged the most.

"In the last 15 to 20 years we've started to see new voices, people of color, LGBTQ, different experiences," LaRue said. "And as those voices start to rise, our society starts to change."

LaRue says most libraries have a process in place where people can challenge books to have them either removed or placed in a different section of the library.

"You're seeing cases immediately jump from, 'There is a book on the shelf,' to, 'We're going to stop this in a state.' Instead of, 'There is a book on a shelf, let's talk to a librarian about what can we do about this,'" said David Fasman, an archivist at the University of Denver.

He helped put together an exhibit of banned books in the school's library.

A growing number of states have passed laws that limit topics, like sex and race, being taught in school.

Anti-censorship advocates say that makes it easier for books to be banned.

Last year, Utah's conservative state legislature [passed a bill](#) that banned books the state considers pornography.

Critics of the law say many of the books that have been banned offer important perspectives.

For example, "All Boys Aren't Blue" is reportedly one of the most banned in the country. Supporters describe it as a story of growing up Black and Queer and feeling different.

"I read about the book 'All Boys Aren't Blue' and I was pretty shocked to read about the boy's sexual encounters or adventures or you may call it and that's when I said I have no idea this was in schools and other parents need to know," said Brooke Stephens, who is with [Utah Parents United](#). It's a group that is in favor of books it considers sexually explicit being banned from public school libraries.

"That's where our kids can go in and check books out without our knowledge they can go in and they can read it," Stephens said.

Stephens runs a website that encourages parents in Utah to challenge books in public school libraries.

The site has a list of 400 books that are rated, on a scale of one to five, for what she considers sexually explicit content.

"Yes, I believe that fives and fours should be pulled from the schools completely and if they do want to keep them, have them labeled restricted area if the child is 18," Stephens said.

The spreadsheet of rated books on her websites also marks whether books contain topics like LGBTQ issues and critical race theory, but Stephens says she's focused on what she considers sexually explicit.

"That's not a criteria that we are looking for," she said, "And so we don't have a record of LGBTQ because we're focusing on sexually explicit books."

School districts in more than half of U.S. states have banned books since the middle of 2021, according to [PEN America](#).

In response to the rise in book bans nationwide, the [Brooklyn Public Library in New York](#) launched its "Books Unbanned" program, offering free library cards to people between 13 and 21 to access their entire collection — no matter where they are.

Chief Librarian Nick Higgins says more than 6,000 students have applied, representing every state.

"Young people who write to us are seeing that books that reflect their own experiences, that reflect the lives and narratives of people that they care about the most, being targeted, and they feel threatened in their own communities," Higgins said.



When asked what LaRue says to those, especially parents, who believe certain titles shouldn't be in the library, he said it's on parents to communicate with their children.

"Talk to your child. Tell them that you don't want them to read it," LaRue said.

LaRue believes it's a vocal minority leading the charge to ban books in libraries and schools.

"I believe in America today, besides all the noise and polarization that goes on, I believe we have a deep thirst for meaningful conversation," LaRue said. "We want to figure out what matters, what's important."

Monday, March 27, 2023

postindependent.com

Volume 31, Number 37 | Free

## Telling the story of self, ancestry and heritage

### *Colorado Chicana author to speak in Glenwood Springs*

**Cassandra Ballard**  
Post Independent

Colorado Chicana history has experienced continuous cultural erasure since before Colorado became a state, but one young novelist is aiming to make her history heard. "My family, we have the spirit. We didn't cross the border, the

border crossed us," Kati Fajardo-Arztine, the author of the novel "Woman of Light," said.

In her novel, Fajardo-Arztine combines stories she heard from her elders while growing up Chicana in Denver with vast historical research of the West in the early 1900s to immerse readers in a fictional world that is accurate to the time.

"I would not call this like a memoir, autobiographical in a way," Fajardo-Arztine said. "It's very much an invention, but the characters are completely based on

my ancestors, and a lot of them are even named after certain ancestors in my family."

The novel "Woman of Light," was chosen this year as the Colorado Mountain College Common Reader. Fajardo-Arztine will be visiting Glenwood Springs for a book talk at 7 p.m. on Wednesday at Morgridge Commons, located above the Glenwood Springs Library.

Fajardo-Arztine's novel traces five generations of a Chicana and Chicana family.

**AUTHOR, A10**



Kati Fajardo-Arztine is the author of the national bestseller, "Woman of Light," this year's Common Reader book selection. In March, the author will visit four CMC campuses to discuss her historical novel. Two of the talks will be livestreamed. Photo by Bear Gutierrez.

COURTESY

## AUTHOR

From page A1

The story follows the heroine Luz Lopez as she traces her family's history in this multigenerational western saga, meeting fantastical and memorable characters along the way as Lopez's Indigenous ancestors emerge, a release from CMC states.

"I have a really big family and so there were a lot of elders around including my great grandparents, and my great grandparent's sister, so the book is dedicated to my great grandma Esther and my great Auntie Lucy," Fajardo-Anstine said.

Fajardo-Anstine said she would hear stories of her relatives coming north from southern Colorado when she was little, and she knew she wanted to capture some version of the stories by the time she was a teenager.

"Stories by people from my community, by and large, have not been represented in American literature before," Fajardo-Anstine said.

For the novel, Fajardo-Anstine did extensive research for about a decade, she said.

"I visited libraries and archives across the American Southwest, from Durango, Colorado to Wyoming, digging through any family records and digging through different oral history tapes," she said. "When I visit the campuses, I will talk about the process of research that I did in order to make the details not only feel authentic, but make sure that I am accurately portraying this time in American history."

Fajardo-Anstine said she would also be talking about her non-traditional route into higher education, from originally dropping out of high school before receiving her Masters of Fine Arts in creative writing from the University of Wyoming.

"I really didn't have an easy path toward publication," she said. "There were a lot of years of rejection, and so I will talk about the resiliency it took to write this novel, but also sort of talk about my family history, about Chicanos from Denver and people who come from indigenous descent."

She was also influenced from growing up in mixed cultures like having a great grandfather from the Philippines, and her father who is white, from Nebraska.

"So I'll talk a lot about how all of this inspired not only 'Woman of Light,' but my

## IF YOU GO...

**What:** Book talk with Kati Fajardo-Anstine, the author of the novel "Woman of Light"

**When:** 7 p.m. Wednesday

**Where:** Morgridge Commons, second floor above the Glenwood Springs Library, 815 Cooper Ave.

**How much:** Free to the public

first book as well," she said. "And I will talk a lot about my experiences in the educational system and not seeing my family represented in the historical record."

Cultural erasure of Chicano Coloradans, along with other surrounding western states have caused decades of hardship for cultural identity, which still feels the ripple effects to this day.

"I'm very aware of the fact that we've been erased and basically made invisible," she said. "I don't speak Spanish and that's something I'm very open about because of the forced assimilation and racism and violence that happened to my family members for speaking Spanish."

This same erasure of culture still happens today in many communities, even Colorado and Glenwood Springs.

"We're all part of a larger colonization pattern, and my ancestors' stories are also part of what it means to be Latinx, and what it means to be Latina and Latino, in the American Southwest, and that if anything, I want my story to inspire other people to tell their own stories," Fajardo-Anstine said. "One of the things I do want to emphasize is that we are vastly different, but we are the same."

While her story might be very different from the experience from someone who is Latinx, it is crucial to make sure there is a seat and recorded history for every member of any community.

"That's why it's important that as many people as possible are getting their voice out there, and are learning about their family history, and trying to maintain what the story is of who we are," she said.

Fajardo-Anstine is an award winning author from Denver, Colorado. "Woman of Light" is offered for sale in both English and Spanish, along with her other popular book "Sabrina & Corina."

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Post Independent reporter Cassandra Ballard can be reached at [cballard@postindependent.com](mailto:cballard@postindependent.com) or 970-384-9131.

# Contar la historia de uno mismo, la ascendencia y la herencia

Autora chicana de Colorado hablará en Glenwood Springs

Cassandra Ballard  
Post Independent

La historia chicana de Colorado ha experimentado un renacimiento cultural desde antes de que Colorado se convirtiera en estado, pero una joven novelista se propone hacer que su historia se escuche.

"En mi familia tenemos el dicho: 'No cruzamos la frontera, la frontera nos cruzó a nosotros,'" dijo Kati Fajardo-Arriaga, autora de la novela "Mujer de luz".

En su novela, Fajardo-Arriaga condensa historias que oscilan de sus abuelos inmigrantes chicanos en Denver con una vasta investigación histórica del oeste a principios del siglo XX para sumergir a los lectores en un mundo ficticio que es fiel a la época.

"No llamarla a esto una memoria, autobiografía en cierto modo," dijo Fajardo-Arriaga. "Es en gran medida una invención, pero los personajes se basan completamente en mis antepasados, y muchos de ellos incluso llevan el nombre de ciertos antepasados de mi familia."

La novela "Mujer de luz" fue elegida este año para el Lerche Corbett de Colorado Mountain College. Fajardo-Arriaga visitará Glenwood Springs para una charla sobre

libros a las 7 p.m. el miércoles en la biblioteca de Glenwood Springs.

La novela de Fajardo-Arriaga retrata cinco generaciones de una familia chicana.

La historia sigue a la heroína Luz López mientras muestra la historia de su familia en esta saga occidental multigeneracional, conociendo personajes fantásticos y memorables en el camino a través de que emergen los antepasados indígenas de López, según un comentario de CMC.

"Tengo una familia muy grande y había muchos antepasados alrededor, muchos mis bisabuelos y la herencia de mis bisabuelos, por lo que el libro está dedicado a mi bisabuela Esther y mi gran tía Lucy," dijo Fajardo-Arriaga.

Fajardo-Arriaga mencionó que escuchaba historias de sus parientes que venían al norte desde el sur de Colorado cuando era pequeña, y sabía que quería explorar alguna versión de las historias cuando fuera adolescente.

"Las historias de personas de mi comunidad, en general, no han sido representadas antes en la literatura estadounidense," dijo Fajardo-Arriaga.

Para la novela, Fajardo-Arriaga hizo una extensa investigación durante aproximadamente una década, dijo.

"Visité bibliotecas y archivos en todo el suroeste de Estados Unidos, desde Durango, Colorado hasta Wyoming, indagué en los registros



COURTESY

Kati Fajardo-Arriaga es la autora del libro de ventas nacional, "Mujer de luz", la selección de libros de Corbett Reader de este año. En marzo, la autora visitará cuatro campus de CMC para hablar sobre su novela histórica. Dos de las charlas serán transmitidas en vivo.

familiares y busqué en diferentes clases de historia oral," dijo. "Cuando visito los campos, hablé sobre el proceso de investigación que realicé para que los detalles no solo se sintieran auténticos, sino para asegurarme de que estaba retratando con precisión esta época de la historia estadounidense."

Fajardo-Arriaga dijo que también habría sobre su ruta no tradicional hacia la educación superior, desde que originalmente abandonó la escuela secundaria antes de recibir su Maestría en Bellas Artes en escritura creativa de la

## SI DECIDES IR

**Qué es:** Charla de libros con Kati Fajardo-Arriaga, autora de la novela "Mujer de luz".

**Cuándo:** 7 p.m. Miércoles

**Dónde:** Morgridge Commons en la biblioteca de Glenwood Springs, 815 Cooper Ave. (segundo piso)

**Costo:** Gratis para el público

Universidad de Wyoming.

"Realmente no soy un escritor fácil hacia la publicación," dijo. "Tuvo muchos años de rechazo, así que hablé sobre la resiliencia que se necesita para escribir esta novela, pero también hablé sobre la historia de mi familia, sobre los desafíos de Denver y las personas de ascendencia indígena."

También fue influenciada por crecer en culturas mixtas, como tener un bisabuelo de Filipinas y su padre, que es blanco, de Nebraska.

"Así que hablé mucho sobre cómo todo esto inspiró no solo a "Woman of Light", sino también a mi primer libro," dijo. "Y hablé mucho sobre mis experiencias en el sistema educativo y no ver a mi familia representada en el registro histórico."

El bostado cultural de los chicanos de Colorado, junto con otros estados del oeste circundantes, ha causado décadas de dificultades para la identidad cultural, que todavía afecta los efectos duraderos hasta el día de hoy.

"Soy muy consciente del hecho de

que hemos sido borrados y históricamente hechos invisibles," dijo. "No hablo español y eso es algo sobre lo que soy muy abierta debido a la asimilación forzada y el racismo y la violencia que sucedieron con los miembros de mi familia por hablar español."

Fue mismo borrado de la cultura todavía ocurre hoy en muchas comunidades, incluso en Colorado y Glenwood Springs.

"Todos somos parte de un patrón de colonización más grande, y las historias de mis antepasados también son parte de lo que significa ser latino, y lo que significa ser latino y latino, en el suroeste de Estados Unidos, y eso, en todo caso, quiero mi historia para inspirar a otras personas a contar sus propias historias," afirmó Fajardo-Arriaga.

"Una de las cosas que quiero enfatizar es que somos muy diferentes, pero somos iguales."

Si bien su historia puede ser muy diferente de la experiencia de alguien que es latino, es crucial asegurarse de que haya un asiento y un historial registrando para cada miembro de cualquier comunidad.

"Es por eso que es importante que todas las personas como nosotros puedan hacer sus voces, aprender sobre su historia familiar y tratar de mantener la historia de quienes somos," dijo.

Fajardo-Arriaga es una autora galardonada de Denver, Colorado. "Sofistas & Corina" es otro popular libro suyo.



# 

By Lynn "Auke" Barton  
Sopris Sun Correspondent

Change is coming to Garfield County Libraries on March 28. The change: Library card holders will be assigned a password to facilitate using their cards in some cases.

Why does Garfield County Libraries feel the need for passwords? The answer, in a word, is Marmot, the Grand Junction-based non-profit consortium, founded by Western Slope library directors, that allows libraries to share resources, primarily library systems, software and IT services.

"The decision to implement passwords for library accounts was reached by members of the consortium," Marmot director Dr. Adam Murray told The Sopris Sun.

Murray continued by telling The Sun the library profession prioritizes the protection of patron privacy as a core tenant of the Library Bill of Rights. Additionally, Colorado privacy laws require that reasonable steps, such as passwords, be taken to protect personally identifiable information (PII).

"Over the last decade, there has been a dramatic increase in cyber crime, identity theft and

the commodification of PII," Murray continued. "Having passwords on library accounts is a way to help keep library users' PII and reading history private."

Murray said within the Marmot consortium, there have been some isolated instances of stolen library cards being used to check out materials, "leaving the real patron with steep replacement fees. There haven't been any instances of widespread identity theft, and by implementing passwords, we hope to keep it that way."

When contacted by The Sopris Sun, Garfield County Libraries Director Jamie LaRue said that library card holders will not have to use their passwords at the circulation desk, or to log onto computers.

### 

In a three-page handout sent to Garfield County Libraries directors, LaRue said default passwords will first be generated by library staff. The default password will be the first three letters in the name field, followed by the last four digits on the patron's library card barcode. So, for example, John Doe, with the final four digits in his barcode, would be: doe1234.

"We strongly recommend patrons changing their password to one that is meaningful to them. Passwords should include uppercase and lowercase letters, numbers and special characters," LaRue said in the handout.

Patrons will have until July 31 to reset their password from the default password. Once libraries close on the evening of July 31, Marmot staff will update any remaining default passwords with randomly generated passwords, "effectively locking the patrons' accounts," the handout continued. Patrons will have to contact the library at that point for assistance in resetting the password.

Patrons who log into Pika after March 28 using their default password will be prompted to reset their password. Once patrons are logged into Pika, they should review, update or add an email address by clicking the "Edit Account" link. "They will need a valid email in order to retrieve or reset a forgotten password," the handout said. Library staff members can also help patrons change their passwords. Patrons who don't have an email address will have to contact a library staff member

to help them create a password.

"This will be a minor inconvenience for people, but we think protecting your personal data is worth it," LaRue said.

James Larson, the marketing and communications director for Garfield County Libraries, said the district didn't send out any press releases concerning the new password requirement, but did address the change in its newsletters, on social media and in emails.

Here is what the library district posted on its website: "... As much as you love your libraries, we love your privacy. Reading history, your email address, phone number or home address are all things you want to keep private. Libraries have a long history of protecting the privacy of library

lovers. Starting March 28 ... we are implementing passwords on the library catalog to keep your information private. Each library patron will have a default password to get started, and will be prompted to reset the default password to a password of your choosing. As we get closer to March 28, we will send additional information about what your default password will be, along with instructions on how to reset your password. Library



Genevieve Smith, who was raised locally and graduated from Roaring Fork High School in 2001, is now the director of Pitkin County Library. "I hope to continue this legacy," Kathy Chandler (the former director, now retired) began 42 years ago," she wrote. (Courtesy photo staff will be happy to help any library lover get set with your new password. Just remember, we love your privacy."

Because the password change applies to all 37 libraries in the Marmot consortium, the Basalt Regional Library and Pitkin County Library are also enforcing the new world of library card passwords, with the same March 28 starting date. Said Pitkin County Library Director Genevieve Smith in an email to The Sopris Sun, "We suspect it may be difficult for some to adapt at first, but the library's responsibility is to protect patron privacy (which) supersedes this inconvenience."



# A royal affair with the 29th annual Spellebration

Cassandra Ballard  
Post-Independent

Literacy Outreach's annual Spellebration, a Royal Spelling Bee, brought together 12 fiefdoms to compete to be crowned the spelling bee champions of Garfield County.

The teams were given 22 words to compete over with only one word to one could spell, "xenophobia," which means an extreme or irrational fear of others, while "vicarious" and "juncture" confused 12 of the 15 teams. Literacy Outreach Executive Director Martha Fredensall wrote in an email after the event.

First place was team "Her Royal Highness Heather Eby's Equitable Ennobles," sponsored by Colorado Mountain College Spring Valley campus. Spelling for her royal highness was Kevin Coto, Virginia Nicolai, and Yesenia Silva Estrada. Sponsored by KMTS and led by Jon Banks, the "Knaves, Moldens, Troths and Sonocrons" (or KMTS, clever!) placed a very close second. And after a moving tribute to their former co-worker Lisa Detweiler from the Garfield County Libraries, "Lisa's Linguistic Librarians in Waiting" placed third, with Amy Tenneti, Tracy Kallaway and Carolyn McCann as spellers.

Roasting the competition for first place came next was Jon Banks and KMTS teammates Sabrina Whitehouse and Cops Lindberg, all dressed as dragons.



PHOTO BY CASSANDRA BALLARD/POST-INDEPENDENT

Jon Banks extends his wings for a pose with Martha Fredensall, the executive director of Literacy Outreach.

Winter Reading Challenge Bingo Cards and Bookmarks:

## Events March Report, 2023

Alex Garcia-Bernal, Education & Events Manager

GCPLD continued and brought to a close, our first adult Winter Reading Challenge at the end of February. The participation for our first year was impressive! We had 632 adult registrations, which averages to just over 100 per branch, with 173 adults completing the challenge. We consider this a full success for our first try. These results give us ample parameters to continue with, and with a lot of room for growth.

Our libraries continued to host regular programming for kids, teens, and adults. The Rifle Library hosted their weekly Preschool Playgroup on Wednesdays, their Anime Club on Saturdays, their SPARK school's out program, and Fantastic Fridays. They also hosted The Art Thing, a teen art club, and their Crafter's Circle, an adult art club once per month. The Parachute Library hosted their weekly Monday Madness school's out program, their Teen Book Club and Teen Gaming Club once per month, and their Homeschool Parenting Advisory Group once per month. The Silt Library hosted their weekly Shake Your Sillies Out and Game On Teen Game Club, their Full STEAM ahead school's out program weekly on Fridays, and their Tai Chi program weekly on Tuesdays. They also hosted their Loteria, Spanish language family game night, and their Teen Book Club once per month. The New Castle Library hosted their weekly SPARK school's out program on Fridays. They hosted their Tween and Teen gaming club, NC Gamers, and their Spanish language senior's education and social group, Ponle Vida a Los Años every other Friday.

The Glenwood Springs Library hosted the Let Your Wiggles out program weekly on Thursdays, their Explorer's Club School's out program weekly on Wednesdays, their Magic the Gathering card playing group every other Saturday, their Chess Club, Dungeons and Dragons game group, and their Pride Social once per month. The Carbondale Library hosted their weekly school's out program, C-Lab on Wednesdays, their Get You Wiggles Out program weekly on Fridays, their Strategy Game Night once per month, and their In Stitches Knitting Club once per month. All branches continued their weekly storytimes.

GCPLD also continued to host their regular partner programs. The Rifle library hosted their weekly Great Expectations Parent Support Group on Tuesdays and their ESL classes with CMC on Tuesdays and Wednesdays. The Rifle, Silt, and Parachute libraries continued their partnership with the Colorado Workforce Center in providing regular work search help sessions for the public. The Carbondale library continued its Coding Club with the Aspen Science Center twice per month on Thursdays. The Glenwood Springs Library continued its writing club, Your Story, Your Life, with a local writer twice per month. Each library continued to work with Raising a Reader to provide weekly Spanish language story times once per week. Parachute hosts an additional program with Raising a Reader each week.

The Silt library hosted a special Hygge Storytime (evening story time) program on Thursday, February 2nd. The Glenwood Springs Library hosted its How to Survive Middle School tween program on Friday, February 10th.

The Carbondale library hosted its GSA Book Club on Friday, February 3d. The Parachute Library hosted its Food For Thought Cookbook Club on Thursday, February 9th. The Glenwood Springs Library hosted its

Spanish Book Club on Saturday, February 11th. The Parachute Library hosted its Western Colorado Book Club on Tuesday, February 14th. The New Castle Library hosted its virtual Spanish book club on Saturday, February 25th.

The Glenwood Springs library hosted a presentation of local author Cathy Heyliger on Thursday, February 9th. The Parachute library hosted Cathy Heyliger on Saturday, February 11th. The Rifle Library hosted Cathy Heyliger on Friday, February 17th. The Silt Library hosted a special concert featuring Oran Mor on Saturday, February 11th. The Rifle Library hosted a presentation with the Heritage Center on the Milk Creek Massacre on Saturday, February 18th. The Rifle Library hosted a Community Knowledge Fest presentation with the Colorado River Valley Chamber on community resources for Spanish speakers on Thursday, February 23rd.

The Silt Library hosted its first annual Mardi Gras Celebration Event on Tuesday, February 21st to great success! They had an attendance of around 100 people.

GCPLD presented a virtual workshop with Roaring Fork Show Up on cultural competency and equity in the workplace on Tuesday, February 21, and Tuesday, February 28th. GCPLD also hosted a virtual and in presentation with Age Friendly Carbondale on the Importance of Foot and Ankle Care with Dr. Noel Armstrong on Thursday, February 23rd.